

Collection Management Group
Oversized Collections

The Libraries and sub-collections listed below have authorized oversized sub-collections designated for items over the listed size. All sizes for oversized sub-collections are provided in centimeters.

Submit requests for oversize sub-collections to the Collection Management Group Coordinator.

There is one size listed for most Libraries and sub-collections. Apply the corresponding oversize designation if either the height (e.g., 34 cm.) or the width (e.g., 24 x 34 cm.) of an item exceeds the listed size.

EXCEPTION: The Music Library oversize designations specifically list different numbers for height and width. Apply those separate numbers as appropriate for determining an item's oversize status.

NOTE: MUSIC FOLIO and MUSIC X FOLIO should not be applied to complete sets (M1-M3.1)

Library	Sub-collection	Size for Oversize	Oversize Sub-collection
ALEXANDER	DOC	38 cm.	GOV DOC FOLIO (DOC-FOLIO)
ALEXANDER	DOC	49 cm.	GOV DOC ELEPHANT FOLIO (DOC-EFOLIO)
ALEXANDER	DOCUS	35 cm.	GOV DOC US FOLIO (DOCUSFOLIO)
ALEXANDER	DOCUS	49 cm.	GOV DOC US ELEPHANT FOLIO (DOCUS-EFO)
ALEXANDER	EAL	30 cm.	EAS ASIAN LIBRARY FOLIO (EAL- FOLIO)
ALEXANDER	PER	35 cm.	PERIODICAL FOLIO (PER-FOLIO)
ALEXANDER	PER	45 cm.	PERIODICAL ELEPHANT FOLIO (PER-EFOLIO)
ALEXANDER	STACKS	30 cm.	FOLIO
ALEXANDER	STACKS	45 cm.	ELEPHANT FOLIO (EFOLIO)
ART	STACKS	30 cm.	FOLIO
ART	STACKS	38 cm.	ELEPHANT FOLIO (EFOLIO)
ART	X	30 cm.	X FOLIO (XFOLIO)
ART	X	38 cm.	X ELEPHANT FOLIO (XEFOLIO)
CAMDEN	STACKS	30 cm.	FOLIO*
			*Use only for "N-NZ" classification
CHANG	REF	30 cm.	REFERENCE FOLIO (REF-FO)
CHANG	STACKS	30 cm.	FOLIO
DOUGLASS	REF	38 cm.	REFERENCE FOLIO (REF-FO)
DOUGLASS	STACKS	30 cm.	FOLIO
HUNGARIAN	STACKS	30 cm.	FOLIO
HUNGARIAN	STACKS	43 cm.	ELEPHANT FOLIO (EFOLIO)
HUNGARIAN	X	25 cm.	X FOLIO (XFOLIO)
KLMR	STACKS	30 cm.	FOLIO
LSM	DOC	38 cm.	GOV DOC FOLIO (DOC-FOLIO)
LSM	DOCUS	35 cm.	GOV DOC US FOLIO (DOCUSFOLIO)
LSM	REF	37 cm.	REFERENCE FOLIO (REF-FO)
LSM	STACKS	30 cm.	FOLIO
MATH	STACKS	30 cm.	FOLIO
MUSIC	STACKS	38 cm. high	FOLIO
MUSIC	STACKS	32 cm. wide	FOLIO
MUSIC	X	38 cm. high	X FOLIO (XFOLIO)
MUSIC	X	32 cm. wide	X FOLIO (XFOLIO)
PHYSICS	STACKS	30 cm.	FOLIO
SPCOL/UA	SINCLAIR NJ	30 cm.	SINCLAIR NJ FOLIO (SNCNJF)

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SPCOL/UA	SINCLAIR NJ-X	30 cm.	SINCLAIR NJ-X FOLIO (SNCLXF)
SPCOL/UA	X	30 cm.	X FOLIO (XFOLIO)
SPCOL/UA	X2	30 cm.	X2 FOLIO (X-FOLIO2)

Former FOLIO Subcollection Sizes

Prior to standardizing the general FOLIO size at 30 cm. several locations had slightly different FOLIO sizes which no longer apply. Older items still in the collections, however, may be located in FOLIO even though their sizes do not meet current oversize guidelines.

This list is for your information only.

DO NOT USE THESE SIZES FOR CURRENT CATALOGING.

Library	Affected Subcollection	Size for Oversize	RLIN Subcollection
EASIA	STACKS	??	FOLIO
KLMR	STACKS	28 cm.	FOLIO
LSM	STACKS	31 cm.	FOLIO