

# Rutgers Delivery Service (RDS) — Dana Library/Newark

Use this form only during extended periods of IRIS unavailability to request materials from a New Brunswick/Piscataway library and Camden Library/Camden, or to request an article from Dana Library for a fee.

*You will **not** be notified in your IRIS Self Services Files about the status of RDS requests submitted on paper forms.*

Name (Last Name, First Name): _____	Date: _____
User ID (Library Barcode): 29030 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
User Status: Faculty <input type="checkbox"/>	Grad <input type="checkbox"/> Undergrad <input type="checkbox"/> Staff <input type="checkbox"/>
Pickup Library: _____	<b>Dana Library/Newark</b>

Please enter the information about the item you are requesting, one request per form:

Book Request
Book Title:
Book Author/Editor:
Date/Edition:
Call Number:

Article Request
Journal Title:
Article Title:
Article Author:
Volume/Issue Number:
Date:
Pages:
Deposit Account Number: (Required for article delivery from a library on your home campus except from the Library Annex).

Please consult IRIS to determine where this item can be located, and check the appropriate box (or boxes) below.

ALEX <input type="checkbox"/>	ALCHL <input type="checkbox"/>	ANNEX <input type="checkbox"/>	ART <input type="checkbox"/>	CAMDN <input type="checkbox"/>	CHANG <input type="checkbox"/>	CHEM <input type="checkbox"/>
DGLSS <input type="checkbox"/>	KILMER <input type="checkbox"/>	LSM <input type="checkbox"/>	MATH <input type="checkbox"/>	MUSIC <input type="checkbox"/>	PHYSICS <input type="checkbox"/>	SMLR <input type="checkbox"/>

If you are submitting a request for an article, please read and sign the following.

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Staff Use
Status of Request: _____