Properties for CheckOut

Configure:
- Hide current user
- Hide current item
- Extend user's library privilege
- Pay bills
- Proxy checkout with cancel hold
- Checkout reserve desk items
- Automatically renew items already checked out
- Automatically restart checkout on item ID error
- Display circulation note

User Alerts Display:
- Display alert for delinquent user
- Display user alerts

Sounds:
- Play sound for User Blocked alert: block.wav
- Play sound for Item Hold Block alert: holdblk.wav

Charge printing:
- None
- Print date due slips
- Print charge receipts

Allow Configure Properties:
- User Search
- Display User
- User Lost Card
- Register New User
- Pay Bills
- Add Brief Title
- Item Search
- Confirm Address
- Change Item ID
- Special Due Date
- Alternate Circ Rule
- Renew Privileges

Start with search helper

OK Cancel
Click on the **User Search** button. Under the Defaults tab, the Search Index should be set to Name.

![User Search Settings Window](image)

Click OK to accept all settings. In order for these changes to be permanent, you must click yes to accept the changes when you close the workstation.