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Rutgers University Libraries
169 College Avenue
New Brunswick, NJ 08901
732.932.7505

DEED OF GIFT

I, the undersigned Donor, hereby donate and convey to the Rutgers University Libraries, all rights, title, and interests that I possess, other than copyright interests which are discussed below, in the following materials:

Description:

Date material received on site (to be supplied by the Libraries): _____

I understand that the location, retention, cataloging, and preservation of the materials, or other considerations relating to their use or disposition are at the discretion of the Rutgers University Libraries in accordance with its access and use policies and standard collection practice. These donated Materials shall be preserved, organized, and made available for education and research in accordance with the Rutgers University Libraries processing and access principles.

At the discretion of the Rutgers University Libraries, the Materials, in whole or in part, may be reformatted (e.g., digitized, transcribed, bound, and the like) for preservation and/or access purposes. Materials shall be accessible to all persons qualified to use the materials in the Rutgers University Libraries as well as beyond the library if digitized subject to the terms and conditions, if any, stated below.

Terms and Conditions:

In the event that the Donor may, from time to time, hereafter give, donate, and convey to the University, for inclusion in the Rutgers University Libraries, additional Materials, title to such Materials shall pass to the University upon their delivery, and all the provisions of this instrument of gift shall be applicable to such additional Materials. A description of the additional Materials so donated and delivered shall be prepared and attached hereto and incorporated herein.

Copyright Interests:

_____ I represent and warrant that I control the copyright in some or all of the donated materials. (Please indicate below the materials for which you control the copyright and the nature of your copyright control, e.g. joint/sole creator, heir, literary executor, etc.)

_____ I do not control copyright in any of the donated materials.

_____ To the best of my knowledge, the copyright is controlled by:

Name: _____

Address: _____

Phone/email: _____

Copyright Conveyance:

I hereby transfer, convey, and assign to the Rutgers University Libraries, any and all copyright interests that I control in the above-named materials, subject to limitations, if any, as stated below:

Name and Date: _____

If you do not wish to transfer copyright, but give permission for the library to make copies for users of the materials, please initial here: _____

Limitations:

I represent and warrant that I am the sole owner of the materials described above (except, as applicable, copyright interests which are specified above) and that I have full right, power, and authority to give the materials to the Rutgers University Libraries. I have received an Explanation of all terms and conditions of this Deed of Gift and agree to them as indicated by my signature below.

If applicable, I understand the sections on "Copyright Interests" and "Copyright Conveyance" and acknowledge that the information I have provided is accurate.

Donor's signature:

Date:

Donor's name and address (PLEASE PRINT):

Phone number: _____ Email address: _____

The Rutgers University Libraries gratefully acknowledge receipt of this gift and agree to the stipulations outlined above.

Marianne I. Gaunt, Vice President for Information Services and University Librarian

Date

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