CD/FD PROCESSING FORM

PRIORITY 1 / PRIORITY 0

DATE:_________ INIT:_______

TITLE CONTROL #:_______________________

TITLE:_________________________________________________________

LSM  CHANG  CHEM  MATH  PHYSICS  NEWARK  DANA

___ ADD CD RING
___ LABEL
___ RELABEL
___ LABEL BOOKLET
___ TT BOOKLET
___ TT BACK
___ MAKE CD/FD BACK

(FLOPPY DISKS ARE NEVER TT)

STAMP BOOKLET

_____ RUTGERS UNIV LIB
_____ GOV PUBS OWNER

STAMP BACK COVER

_____ RUTGERS UNIV, LIB
_____ GOV PUBS OWNER

STAMP

_____ ACCOMPANYING MATERIAL

ADD STICKER

_____ IF FLOPPY DISK DO NOT DESENSITIZE

OTHER:

___ DISCHARGE

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