

RUL CABINET
 University Librarian's Cabinet Meeting Minutes
 June 9, 2015

Present: Agnew, Boyle, Cohn, Fredenburg, Fultz, Glynn, Golden (VC), Jusino, Just, Kuchi, Yang

Agenda/Topic	Discussion/Issues	Decision/Action	By Whom/By When
1. University Librarian's Report	Welcomed Manuel Jusino, Diversity Intern, and Tao Yang, Interim AUL for Collection Development & Management, to Cabinet. Continued DPN discussion from previous Cabinet meeting; CIC Center for Library Initiatives (CLI) reported at the Faculty meeting; there were action items in Agnew's area; CIC has been having a conversation about emeriti faculty and reciprocal borrowing; Boyle will forward messages to Just to take to Access Services; Discussion of Krisellen Maloney's start date.	Informational	N/A
2. Budget Update – Fredenburg/DiPaolo	DiPaolo updated Cabinet on the budget situation; still waiting to receive our budget. DiPaolo's staff is working on salary analysis reports until the budget is received.	Informational	N/A
3. Collection Development & Management Update – Yang	In his first week in the role of Interim AUL for Collection Development and Management, Yang updated Cabinet on the big challenges facing CDM, major subscription decisions, budget news, and other activities/news. The update has been distributed to selectors, and will be distributed to RUL faculty. These updates will be shared with Cabinet and faculty on a regular basis.	Informational	N/A

4. Access Services Fines/Fees Schedule - Askew	A book was returned late and damaged; when the patron asked about the charges, there wasn't a link publicly available to our policy; would like to be able to access the policy from our public pages.	Just will take the request to Access Services; their recommendation would then go to Croft to bring to USC.	Just/Croft as fits in meeting schedules.
5. 250 th Anniversary Survey Results	Cabinet discussed the six items that were submitted as ideas for the Rutgers 250. The NJCFTB will be doing a partnership with Newark involving a jazz performance and art.	Will defer the decision making to Maloney.	Boyle will inform Maloney when she arrives.
6. Announcements	<p>Fredenburg: The Director of Communications position has been posted. URA/AFT negotiations have made some changes; Cabinet should review.</p> <p>Just: The closure of the Physics Library is scheduled for the end of the month; the message was sent out; Just will follow up with a FAQ. Imaging Services Preservation will move into the old DTS space; will communicate when everything is done. The Imaging Services desk will close and move to the microforms desk.</p> <p>Cohn: Health Sciences Libraries launching a systematic review pilot to run between now and the end of the calendar year as an official service branded as systematic reviews. There has been website development in preparation for a July 1 roll-out. In the early stages of planning a mini symposium during open access week in October, which is timely due to the rollout of SOAR; Laura Mullen suggested that the Health Sciences would be a good focus for the Libraries; we will be awarded a small grant from the National Network of Libraries of Medicine – Middle</p>	Systematic Reviews is proposed as a brown-bag presentation.	N/A

	<p>Atlantic Region to offset costs; starting to look for speakers. Renovating a room in Smith Library as a second training room/conference space; boosting wireless signal and will be using laptops on a mobile training/charging cart.</p> <p>Golden: Just finished the installation of whitewalls at Robeson; all study rooms have back wall as a whiteboard; markers are checked out. Started last renovation project, renovating the 1954 entrance way to the Library; got rid of asbestos. Technical Services is back in that area.</p> <p>Agnew: Appointed to the PALCI Technical Advisory Group and attending a meeting at Penn State tomorrow; will be working on an agenda for our two year work plan.</p> <p>Kuchi: Please send in your comments on the Core Competency Report. Today is Kuchi's last Cabinet meeting.</p> <p>Yang: On June 18 will attend the LRC meeting at the Smith Library. Will meet with the health sciences selectors there; will ask Askew about meeting with her selectors on the same day.</p> <p>Consuella: Outcomes of fundraising bootcamp very well received. The Library was closed on May 22 for staff development; RUPD did a half-day session dealing with safety and security; the counseling office met in the afternoon for a discussion of mental health awareness; in the midst of the IJS fellows program; Fredenburg</p>		
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	and Boyle joined for a discussion about diversity; will discuss higher education urban diversity this Thursday. Dana was given 77 iPads to circulate; need to determine how to make them readily available for our students and processing and replacement fees.		
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