

**RUL Cabinet**  
**University Librarian's Cabinet Meeting Minutes**  
**6/23/2015**

**Present:** Agnew, Askew, Boyle, Cohn, Fredenburg, Golden (VC), Just, Kuchi, Yang (DiPaolo, Guest)

**Minutes by:** Boyle

Agenda/Topic	Discussion/Issues	Decision/Action	By Whom/By When
1. VP/UL Report - Boyle	Boyle reminded everyone about the need to execute deeds of gift for collections, art, etc., procedures for handling subpoena services, and our policy for signatory authority and reviewed where supporting documents can be found. She had a general, introductory meeting with Krisellen Maloney. Discussion topics included budget, Giddings collection, Kris' meeting with chancellors and their interest in our shared governance proposal. Boyle introduced the topic of our required area updates; and Agnew, Just, and Boyle will develop an explanation of what should be included that will be shared with everyone.	Informational	N/A
2. Budget Update – Fredenburg, DiPaola	DiPaola and her staff are working on closing out FY15. Once we know our year-end status, we can begin to develop strategy for FY16. Please continue to keep Lila and Abbey in the loop if any budget discussions occur.	Informational	N/A

<p>3. Research Data Implementation Team Discussion</p>	<p>Agnew explained that data deposit is complex and that we need a team to develop and manage such a service. Data deposit is an important opportunity for the Libraries to become critical to research faculty, while it is also the type of initiative with costs that we need to bring to the attention of the chancellors. Data deposit can be a revenue generating service as the Libraries get written into grants.</p>	<p>The core data team as recommended in the data task force report plus Marker and Pilch will be activated. Initial focus will be primarily on supplemental data deposited with open access articles.</p>	<p>Agnew and Just as soon as possible</p>
<p>4. Update on Giddings Collection/Gift</p>	<p>Fredenburg gave background, including that the collection includes marine photography and video in various formats, Chang Library will house the slides and super select videos, the collection is temporarily housed at 7 Kilmer. Much is uncertain: ownership, permanent space, funding for an archivist, formats represented, equipment needed. Just noted that there are rights issues that need to be addressed. A business plan is needed. Agnew suggested consulting with Beard about formats and equipment for viewing and digitization. Boyle will meet with Edwards to recommend that a project manager be charged.</p>	<p>Informational</p>	<p>N/A</p>
<p>5. Collection Development Update - Yang</p>	<p>Yang reviewed the update he prepared (attached). Guidance is needed on whether to join Luminosnow or wait and how to proceed with the Open Textbook Network.</p>	<p>We will wait on Luminos, and LRC will information gather about the Open Textbook Initiative. LRC will keep USC informed.</p>	<p>Yang</p>

6. Announcements	Just has been named a Visiting Program Officer at the Association of Research Libraries for the Libraries that Learn strategic initiative. Cohn noted that medical orientations have begun: 1K new house staff begin next week, and medical schools start August 1. Cohn announced a new collections gift.	Informational	N/A
------------------	--	---------------	-----