

RUL CABINET
 University Librarian's Cabinet Meeting Minutes
 August 11, 2015

Present: Agnew, Askew, Cohn, Boyle, Fredenburg, Fultz, Glynn, Golden, Maloney
 Absent: Borisovets, Just

Agenda/Topic	Discussion/Issues	Decision/Action	By Whom/By When
1. University Librarian's Report	Maloney reviewed with Cabinet items that are discussed in the University Librarian's Report agenda item.	Maloney will consider sending these items via email unless a Cabinet discussion is necessary.	
2. Adding Successful Grant Proposals to RUcore - Askew	Askew brought this agenda item to Cabinet as a result of Nabil Adam, Vice Chancellor for Research and Collaborations, Rutgers University-Newark, reaching out to Minglu Wang about his vision of having a place to store successful grant proposals faculty submit through ORSP. Askew discussed with Agnew the possibility of storing proposals in RUcore.	Cabinet agreed we need to understand what Adam is asking for. Askew will inform Wang of the Cabinet discussion and determine if further discussion is warranted.	
3. "A History of New Jersey Medicine in 100 Objects" – a blog - Cohn	Cohn gave an overview of the project "A History of NJ Medicine in 100 Objects." The purpose of the blog is to increase awareness of the Special Collections/Archives of the RBHS Libraries as a university and statewide public resource. Team members are Bob Vietrogoski and James Galt. The blog follows the approved blog visual identity guidelines, and the team will work with RUL-SCC staff to digitize content.	Agnew requested that images used in the blog also be added to RUcore. The project is historical, and not necessarily Rutgers or Rutgers 250 related. However, Maloney asked that it be included in the list of all the Rutgers 250 activities in which the Libraries are engaged.	Cohn noted that the blog will be available when they have at least 25 images and narratives proofed and edited, which will be by the end of October; at this time 15 of them are done. Boyle will include in the Rutgers 250 th calendar.

<p>4. Action Plan Discussion – Maloney/Boyle</p>	<p>Maloney reviewed with Cabinet the Libraries Strategic Plan and Annual Action Plan. She suggested that as a process moving forward, we may want to use the SWOT (Strengths, Weaknesses, Opportunities and Threats) framework to determine our main priorities, with the need to be responsive to the four Universities. Using the SWOT method, Cabinet members should make a list of their top five priorities, with up to ten bullet points for each SWOT category.</p>	<p>Each Cabinet member will meet with representatives of their group to carry out the exercise.</p>	<p>Results are to be posted in the Cabinet Sakai site by August 28, 2015.</p>
<p>5. Announcements</p>	<p>Cohn: White Coat Ceremonies were recently held in Newark and New Brunswick for the Class of 2019; classes started yesterday.</p> <p>Fredenburg: State of the Libraries: Consideration of possibility of multiple campus events; further discussion at a future meeting. Faculty Authors: Consideration of expansion of nature of event; further discussion at a future meeting.</p>		