

RUL CABINET
 University Librarian's Cabinet Meeting Minutes
 September 1, 2015

Present: Agnew, Askew, Borisovets, Boyle, Cohn, Fredenburg, Fultz, Glynn, Golden (VC), Just, Maloney, Yang

Agenda/Topic	Discussion/Issues	Decision/Action	By Whom/By When
<p>1. University Librarian's Report – Maloney</p>	<p>New Brunswick Deans Council: The Chancellor was seeking input on the development of 2 committees. One committee would investigate whether a mechanism (such as a policy, committee) is required to coordinate the development of new degrees to avoid unnecessary overlap. Another committee would be charged with investigating our current financial aid procedures to determine if they work within the new financial model. The chancellor took input and will make decisions soon.</p> <p>At the present, the University Librarian is a member of only the New Brunswick Deans Council so no other University reports were available.</p> <p>Update on the Giddings Collection: The University received a \$10M multi-media collection from Al Giddings in the summer of 2014. The collection will be managed jointly between Marine Sciences and Rutgers Libraries. We are having meetings to plan for housing the collection in Alexander Library.</p>	<p>Maloney will follow-up to determine whether the committee needs input from the Libraries.</p>	

	Maloney welcomed Natalie Borisovets to her first Cabinet meeting as Deputy Faculty Coordinator.		
2. State of the Libraries Discussion – Fredenburg	Cabinet discussed State of the Libraries. This is an annual event, and the objective is information sharing, showcasing innovative faculty staff projects, networking, and introducing new employees. It has always been New Brunswick centric; Golden, Askew, and Cohn all agreed it is best being held in New Brunswick due to space and networking support. The poster sessions are an important part of the program; it is important to have a presentation from the VPUL. For this year, we will continue as planned, but check on College Avenue as the venue to make it more accessible. Cabinet will consider a plan for next year to get more people involved and working together.	Fultz will inquire about student center availability in New Brunswick.	
3. Guidelines for Area Updates – Agnew/Boyle/Just	Group has met, and we have text for guidelines.	Will be discussed at the next meeting in time for the October call.	
4. SWOT Analysis Review – Maloney	<p>Maloney noted that everyone did great work on their SWOT analyses. As a first step, need to go through and look for themes and inconsistencies.</p> <p>We need to have a clear agreement of ‘why’ the library exists. Cabinet members tried to avoid ‘how’ we accomplish our mission, and to focus on purpose. Themes that emerged were to help the university achieve its goals; provide support for teaching, learning, and research; provide access to and preserve information in support of the university mission; to support students’</p>	Discussion will continue at future meetings. Boyle and Askew will work to combine IJS and SC/UA.	

	<p>academic growth and help them develop the ability to think critically; to enhance teaching; and to accelerate discovery and illuminate understanding.</p> <p>Cabinet members began the SWOT analysis by reviewing the weaknesses listed in SWOT reports, understanding that some weaknesses may be turned into opportunities. The next step is to regroup the weaknesses into those that can be solved locally, those that need Maloney’s support, and those that need system-wide support. We will pay special attention to themes that occur across many reports. To speed progress, Cabinet members will break into groups to continue analyzing reports. The goal is to use these analyses to prioritize projects and initiatives so that we are solve the big problems first.</p>		
<p>5. Announcements</p>	<p>Boyle: The annual statistical charts have been posted on the Planning and Assessment staff page; some things are up; some down.</p> <p>Consuella: Dana has a new look based on our space usage; we have rearranged furniture to accommodate student use.</p> <p>Golden: Sent via email “Commentary: Rutgers-CCC pact helps students” http://www.courierpostonline.com/story/opinion/columnists/2015/08/28/commentary-rutgers-ccc-pact-helps-students/71313576/</p>		