

## **Rutgers University Libraries Faculty Planning and Coordinating Committee Meeting**

Date: Wednesday, June 22, 2016

Time: 9:30 – 10:30 a.m.

Location: University Librarians' Conference Room, Alexander Library, 3rd Floor

Attendees: Natalie Borisovets (Deputy Faculty Coordinator), Jeanne Boyle, Judy Cohn, Janet Croft, Tom Glynn (Faculty Coordinator), Karen Hartman, Krisellen Maloney (University Librarian), Jonathan Saucedo, Zara Wilkinson

1. The agenda was adopted with one amendment. The University Librarian's report was moved to agenda item two.

### 2. University Librarian's Report- Maloney

Currently our faculty groups include staff members and administrators. Maloney suggested that when we configure our new faculty groups, they only include faculty, since the scope of the groups will be limited to matters under the purview of the faculty. There will be other channels for input regarding other matters. Maloney left the meeting immediately after the report.

### 3. Chair's Report- Glynn

Glynn urged the members of the committee to take an active, vocal part in the configuration of our new faculty group or groups, regardless of whether or not the Planning and Coordinating Committee acts as the steering committee in that process. Creating these groups is the most important task undertaken by the RUL faculty in many years, and it is critical that we configure them in such a way that the faculty has an effective voice in how the Libraries serve our users.

Glynn thanked the members of the Planning and Coordinating Committee for their hard work during his tenure as chair. This has been a year with many changes and uncertainties and he greatly appreciates the intelligence and dedication with which the members served their colleagues and the Libraries.

### 4. Creating a steering group to facilitate the configuration of new faculty groups- All

Glynn suggested as a starting point the responses to question six in the straw poll from the faculty meeting on June 10, in which four options for creating a steering group were offered. In reply, a colleague held that in effect there are really two options, the Planning and Coordinating Committee acting as the steering group or creating a new group. The argument for Planning and Coordinating is that we would not have to spend the time and effort creating a new group and the committee's role is to represent the faculty. The argument for a new committee is that we would be better able to configure the membership such that we have a productive mix of colleagues relatively new to RUL and those with a longer tenure, colleagues from different locations and departments, and those

with experience on the current faculty groups. We decide to appoint and later charge a new steering group.

There was an extensive discussion of potential members. Glynn and Hartman agreed to serve. The committee suggested a number of other colleagues, based on the criteria above. Cohen will discuss this with colleagues at RBHS (who do not have faculty status at this point) and propose a member. Glynn will confer with the suggested potential members and share a draft membership with the committee by the end of the month. The Planning and Coordinating Committee will review the list via email and the faculty Glynn will share it with the faculty as soon as possible.

#### 5. Electing an Interim Faculty Secretary- Glynn

Our current faculty secretary, Leslin Charles, will be on sabbatical from July to December. The committee elected Melissa De Fino to serve in her stead and expressed their appreciation for her willingness to serve.

#### 6. Summary of Outcomes

The committee discussed membership for a steering group to help guide the configuration of a new faculty group or groups. Glynn will confer with prospective members and report back to the committee. Membership of the steering group will be shared with the faculty via email shortly.

Melissa De Fino was elected interim faculty secretary.