Research and Scholarly Environment Working Group Meeting Minutes  
University Librarian’s Conference Room, Alexander Library  
Tuesday, February 28, 2017  
2:00pm – 4:00pm

Attending: J. Cohen, A. Cuervo, R. Jantz, R. Marker, L. Mullen, J. Otto, L. Palumbo (recorder), R. Womack, Y. Zhang (Chair)

1. Update on future meetings
   - The schedule of future monthly meetings was approved.
   - Communication of the group through Sakai, OneDrive, and the group e-mail list are working well.
   - An RUL staff web space where minutes can be posted is being created; the group will continue to distribute minutes to RUL_everyone.

2. Review of research panels
   - The Committee on Scholarly Communication had previously reviewed the Information for Researchers webpage. From the minutes of the meeting on April 18, 2016, suggestions had been made for the arrangement of the individual panels on this page. The order of the panels was informed by a review of the website analytics. A link to the panel template previously used by CSC was added to OneDrive and Sakai.
   - The DCRC panel is proposed to be removed.
   - The contact email address at bottom of the Information for Researchers page needs to be updated, the RaSE members should be added to this group.
   - Each panel is “owned” by the creator(s) of panel; they are responsible for maintaining it.
     - Research Data Services panel:
       - The wording for the bullets in the panel on the top level page needs to be revised.
       - A new website is being developed for the NBL Research Data Outreach Team. This website could be linked to from the landing page.
       - The contacts listed on the Research Data Services landing page are no longer correct and need to be changed. The NBL Research Data Outreach Team has a new contact e-mail, nbl_datateam@libraries.rutgers.edu. It was suggested that RaSE WG find out if RBHS, Newark, and Camden libraries want to list contact emails for research data on this page.
       - Links should be provided on the landing page to SOAR and the RUresearch portal.
       - L. Palumbo will solicit feedback and input to improve the panel and top level landing page information, by the next meeting.
     - Copyright and Licensing panel:
       - The copyright panel and landing page lacks contact information. Members feel the information presented is valuable for librarians and users. A contact person or group is recommended to maintain the site and respond to questions.
- It was suggested that this be referred to the Directors, to see if they want to designate a contact person on the landing page.
- The Copyright website is linked to from the Copyright top level landing page. The Copyright website will be reviewed once the Directors discuss and appoint representatives who will be responsible for copyright questions.

3. ORCID implementation – J. Otto
   - The Libraries are leading this effort; K. Maloney is chairing, Otto is a member of the group which is composed of other representatives from OIT, ORED, HR, GS-NB, and OIRAP. [as well as Enterprise Risk Management, Ethics, and Compliance]
   - The group is still finalizing who will be contacted to “create or connect” the ORCID iD, but it will likely be faculty, doctoral candidates, and post-docs.
   - An ORCID tab will be added to https://personalinfo.rutgers.edu and it will appear to all Rutgers affiliates, so it will need to link to an ORCID informational web page. From that tab, links will be provided to create an ORCID id, or connect to an existing account.
   - Users will be able to connect their Rutgers netIDs to their ORCID accounts. This will allow a single sign on, and will assist researchers in complying with publisher and funder requirements for ORCID ids.
   - A subgroup of RaSE will create language for the ORCID pages. J. Otto, L. Mullen, Y. Zhang will work on this with Maloney and Pellien.
   - A soft launch is planned for April 1st.
   - The official launch is planned for Fall 2017. Integration will begin then with RU systems. There will be marketing efforts similar to those for SOAR with handouts, bookmarks, and e-mails.

4. Competency documents for Scholarly Communication and Open Access; Research Data Management
   - RaSE is charged with reviewing librarian competencies in these areas and devising action plans to identify gaps and improve librarian skills.
   - This charge ties in with need for training tutorials.
   - Questions were raised about what level of competency is required across RUL. Competencies in these areas are basic skills that all librarians should have, at least with some working knowledge.
   - Many training modules already exist in Research Data Management; the group can provide a short introductory level module.
   - This topic will be revisited at future meetings.

5. AVP/Director’s report - J. Cohn
   - A Cabinet Retreat is planned for March 29; there will be three retreats to complete the planning and budget process for FY19. The new planning calendar requires establishing priorities and creating budgeting proposals far in advance.
   - Communications has proposed to Cabinet an updated format for RUL staff pages, streamlining access. The RaSE working group will be able to post and store working group information on the new staff pages, when approved.

6. Discussion
A question was raised about the status of scholarly communication, the services which go beyond information control. An inventory of infrastructure capacity is being conducted. Inventory results will be valuable in setting priorities and determining which resources need to be channeled to them. A group has not yet been charged with setting priorities for Advanced Research Services.

Items tabled until the next meeting:
- Mainstreaming scholarly communication questions into LibAnswers for improved user services, assessment, and reporting; proposal by J. Otto
- Discussion of topics needing online tutorials and other educational materials