

**2011 P4P (MANAGERIAL, PROFESSIONAL, SUPERVISORY AND CONFIDENTIAL)
CALENDAR
2011 SCP - (STAFF COMPENSATION PROGRAM) CALENDAR**

1/3/11 Employees hired after January 3 are not eligible but performance standards must be established

2011-12 – Appraisal Period

April 2011	Information session conducted
April 15	Staff members complete self-assessments
April 30	Performance Appraisal completed
May 15	Employees are notified of appraisal ratings by supervisor
May 20	Return completed forms to Library Human Resources for VP/UL
October	Reevaluation of employees rated “Does not Meet Standards” must be completed by October 14