

**POST TENURE REVIEW CALENDAR
2008/09**

<u>To Occur By</u>	<u>Activity</u>
September 1, 2008	List of eligible faculty determined by UL
September 15	UL forwards list of eligible faculty to D
October 2	Eligible faculty notified that review will take place by D
November	FC (at least two tenured members of the unit) to be determined by the tenured members of the unit
January 2009	EF provides D with CV, 5 yr plan, any other information, D distributes to FC
February/March	D/FC meeting(s) to conduct review with EF
April 16	D prepares summary memo in consultation with FC
April 23	D forwards summary memo to EF
June 4	D forwards individual summary memo to UL, with EF response, if any (20 days) and list of reviews conducted
July 1	UL provides UVPAF with libraries wide summary

D = unit director

EF = faculty eligible for post tenure review

FC = tenured faculty committee

UL = University Librarian

UVPAF = University Vice President for Academic Affairs

Relevant planning documents are available from the unit director or the library personnel office.

8/21/08