

**POST TENURE REVIEW CALENDAR
2017/18**

<u>To Occur By</u>	<u>Activity</u>
September 1, 2017	List of eligible faculty determined by VP/IS&UL
September 15	VP/IS&UL forwards list of eligible faculty to D
October 1	Eligible faculty notified that review will take place by D
January 2018	EF provides D with CV, 5 yr plan, any other information
February/March	D meeting(s) to conduct review with EF
April 12	D prepares summary memo
April 19	D forwards summary memo to EF
June 1	D forwards individual summary memo to VP/IS&UL, with EF response, if any (20 days) and list of reviews conducted
July 1	VP/IS&UL provides SVPAA with libraries wide summary

D = unit director

EF = faculty eligible for post tenure review

VP/IS&UL = Vice President for Information Services and University Librarian

SVPAA = Senior Vice President for Academic Affairs

9/1/17