

NBLF Meeting Minutes  
Pane Room  
November 4, 2016  
9:30-11:30AM

Present: Stephanie Bartz, Janet Croft, Kayo Denda (chair), Melissa Gasparotto, Tom Glynn, Karen Hartman, Melissa Just, Triveni Kuchi, Mei Ling Lo, Megan Lotts, Christine Lutz, Kevin Mulcahy, Laura Mullen, Jill Nathanson, Laura Palumbo, Janice Pilch, Jonathan Saucedo (recorder), Sheridan Sayles, Lily Todorinova, Ryan Womack.

1) Approval of Agenda

Approved.

2) Approval of minutes for October 2 meeting

Minutes corrected and approved.

3) Chair's report (Denda)

We are scheduling an informal meeting called "best practices in liaison librarianship" led by Mulcahy, Denda, and Hartman (deputy, present, and past chairs). NBLF's next meeting will be on December 9th instead of December 2 as a result of the RUL faculty meeting.

4) AUL's report (Just)

We are building an interfaith meditation room in Kilmer Library, which will take the place of a group study room. There is an interfaith meditation room on every campus except Livingston. The room may not be used for sleeping, studying, eating, incense, candles, or chatting. Users may contact the circulation desk in case of misuses. The room should be used for meditation, prayer, and/or reflection by students, faculty, and staff.

Just, Denda, Gasparotto, Lotts, and Kranich have created a New Brunswick Libraries exhibition proposal form. Everyone putting together an exhibit should fill up the proposal form and consider the document "Exhibitions Guidelines" that follows the ALA selection criteria. The exhibition guidelines ask curators to think about proposed exhibits considering issues including where there is educational significance, interest to the campus community, and other content-neutral criteria. Exhibition proposals must be approved by Just prior to installation. The guidelines and proposal are not meant to discourage thought-provoking and controversial exhibits; instead they formalize the selection process while will allow us to respond more thoughtfully if challenges arise This process does not currently apply to Special Collections/University Archives, who have developed their own selection process with Jeanne Boyle. The appeal process is defined in the existing RUL exhibitions policy.

Cabinet convened research data exploratory team and the group's report was discussed at the last Cabinet meeting. We are not able to accept deposits of data from researchers unless they are appendices to journal articles deposited into SOAR. We will be having additional conversations with the Office of Research and Economic Development to find out what the demand is for that service, which may broaden the discussion beyond data alone. Continuing discussions will consider what capacity the libraries have to support new initiatives, and if we need to expand we may need to couple new opportunities with new funding requests.

## 5) Announcements

Kuchi: The business librarian search committee (Womack, Au, Kuchi, Saucedo, Lipinski) has three candidates coming to campus. The first candidate will present on Nov. 8 in TLH. Afterwards there will be a coffee meet and greet for NBLF in the Pane room. Please provide feedback. The second candidate will be here Nov. 14; the third, Dec. 8.

Hartman: The biological sciences librarian search committee (Hartman, Gardner, Palumbo, Cupryk) has chosen three candidates, which have been cleared for moving forward.

The graduate and faculty services team is sponsoring two workshops on Endnote and Refworks. Yingting Zhang will be talking about Endnote and Joseph Deodato on Refworks Nov. 16 from 2-4PM in Pane and Nov. 17 in the LSM conference room from 12-2PM.

After the RUL Faculty meeting on Dec. 2, tenured faculty will be asked to remain afterward to talk about the tenure process with Maloney for consistency across the universities.

Palumbo: Cambridge Crystallographic Data Centre will be providing a workshop at LSM on Nov. 11 at 12:30. They will discuss NBL data management services as well. Lunch will be provided.

Just: There are currently two staff searches. A library associate II search at Douglass is almost completed. A committee to search for a unit computing specialist for Kilmer has been formed and the job ad posted.

Sauceda. The Legacy of Robert Moevs concert will take place on November 13, 2016 at 7:30PM, wine reception to follow.

Just congratulated Saucedo on completion of his PhD.

## 6) Discussion of a draft document from the RUL faculty steering group regarding faculty reorganization (faculty only)

Tenured librarians were asked to remain after the end of the general meeting for a brief session.