

# **SPECIAL COLLECTIONS AND UNIVERSITY ARCHIVES ANNUAL REPORT 2011-2012**

## **Supporting Academic Excellence:**

Special Collections and University Archives continues to be the primary resource for researchers from throughout the state, region, and nation for materials documenting New Jersey's history and culture. Moreover, researchers visit and make inquiries from throughout the world regarding collections of New Jersey based operations with national and international significance such as Consumers' Research (the first product testing company in the world); the William Elliot Griffis Collection (documenting interaction between the United States and Japan during the last quarter of the 19<sup>th</sup> century); the Roebing family and company papers (documenting early suspension bridge construction); and the Senator Harrison Williams Papers (Williams chaired the U.S. Senate's Labor and Human Resources Committee and wrote most of the *Great Society* legislation of the 1960s and 1970s); and the nationally known Lenox Company records (begun in the 19<sup>th</sup> century as the Ceramic Art Company). These are but a few of the collections that draw national and international researchers on many levels.

## **Resources:**

Acquisition highlights include:

### **Rare books and artists books:**

Curtz, Henry, *American Yachtsman's Master-piece*, Camden, NJ, 1883. Montagu Hankin Fund

Eden, Charles Henry, *China, Historical and Descriptive*, London, Marcus Ward & Co., 1880. SC/UA Endowment

Florenz, Karl, *Poetical Greetings from the Far East*, Tokyo, T. Hasegawa, 1897. SC/UA Endowment

Henry, Barbara, *Life: Drawing Without Instruction*, Portland, OR, Harsimus Press, 2011. Barbara Henry is a New Jersey book artist. Loeb Fund

Henry, Barbara, *Noise: Type Speaks: Specimens of Type from the Collection of Oregon College of Art and Craft*, Portland, OR, Harsimus Press, 2011. Loeb Fund

Hibel, John, Goodman, Carole, and De Falco, Robert, *The Fulper Book*, New York, c. 1990. Artware created by the Fulper Pottery in Flemington, NJ, 1909-1935. Frelinghuysen Fund

Joly, Henri L., *Japanese Art & Handicraft: an Illustrated Record of the Loan Exhibition Held in Aid of the British Red Cross in October-November 1915*, London, Robert G. Sawers, 1976. SC/UA Endowment

Jones, George Heber, *Korea: The Land, People, and Customs*, Cincinnati, Jennings and Graham, c.1907. SC/UA Endowment

New Jersey Colony, Chap. CXXII, *An Act the Better to Enable the Inhabitants of this Colony to Support Government, Discharge their Engagements in the Loan-offices, and for Relieving their other Necessities by Making Current Twenty Thousand Pounds in Bills of Credit*, Philadelphia, Andrew Bradford, 1732. Frelinghuysen Fund

Shortall, John G., *Impressions of Japan in 1895*, Chicago, 1896. SC/UA Endowment

Teignmouth, Henry Noel Shore, *A Naval Officer's Jottings in China, Formosa and Japan*, London, Longmans, Green and Co., 1881. SC/UA Endowment

Thackery, Amanda, *Age of Disruption*, Rosendale, NY, 2009. Loeb Fund

Tronson, John M., *Personal Narrative of a Voyage to Japan, Kamtschatka, Siberia, Tartary, and Various Parts of Coast of China in H.M.S. Barracouta*, London, Bradbury and Evans, 1859. SC/UA Endowment

*Walt Whitman's Faces: A Typographic Reading*, Jersey City, NJ: Harsimus Press, 2012. Loeb Fund

### **Broadsides:**

Bodger, Lowell [Typeface Broadside], New York, Independent Cartographic Research, c1996. Gift of Rare Book and Manuscript Library, Columbia University

Bodger, Lowell, *Flour and Oatmeal*. New York, Lowell Bodger, 1994. Gift of Rare Book and Manuscript Library, Columbia University

Bodger, Lowell, *Bromton Cemetery*. New York, Lowell Bodger, 1990. Gift of Rare Book and Manuscript Library, Columbia University

Haddonfield, NJ Fire Company, *Broadside*, Philadelphia, 1811. Brower Fund

Joseph, Michael, *Paper: A Pulp Romance, In Three Wanton Acts*, Boca Raton, Fla.: Jaffe Center for Book Arts, [2012] Gift of the author

*Mothers Look Out for your Children....*Trenton, NJ, c. 1840. Anti-Camden and Amboy Railroad broadside. See illustration below. Chapman Fund

**Sheet music:**

*Washington's March at the Battle of Trenton*, Philadelphia, 1812. Loeb Fund.

**Maps and atlases:**

Donation from Robert D. Griffin consisting of approximately 150 printed and reproduction maps, 1807-2001, of places in Bergen County, the county as a whole, and New Jersey, as well as of regional maps that include at least part of Bergen County.

Andriveau-Goujon, Eugene, *Carte générale des États-Unis et du Mexique : comprenant L'Amérique Centrale et les Antilles* (Paris : E. Andriveau-Goujon, 1876), Transfer from Douglass Library

*Avondale Terrace, Neptune City* West of Avon, N.J. (Asbury Park, N.J.?: Brewer & Smith?, undated), Proprietors Fund

Bellin, Jacques Nicolas, *Carte de la Nouvelle Angleterre, New York, Pensilvanie et Nouveau Jersay Suivant les Carte Anglais* ([Paris]: [1764]), Frank Potter Fund

*Bridgman's Map of the Suburbs of New York City, Embracing the Territory Occupied by the Homes of New York Businessmen* (New York: E.C. Bridgman, circa 1872), Frank Potter Fund

*Cleartype County-Town Trading Center Map of the New York Greater Metropolitan Area* (New York: American Map Company, 1930s?), Proprietors Fund

Cooper, George D., and E.E. Throckmorton, *Perfected and Amended Map of Property Known as Portaueck, Monmouth County, New Jersey* (Long Branch, N.J.?: 1920), Proprietors Fund

Des Rosiers, Leon L., *Historical Map of the State of New Jersey* [pictorial map] (W. Willington, Conn.: Historical Map Bureau, 1930s?), Proprietors Fund

Hawes, Lt. A.G.S., *Descriptive Map Shewing The Treaty Limits Round Yokohama* (London, J. Wyld, circa 1869), Brower Fund

*Map of New Jersey: Northern Section* (Philadelphia: Smith & Stroup for New Jersey Division, League of American Wheelmen, circa 1885), Frelinghuysen Fund

*A Map Showing the Effect of a Connection between the Delaware Division and the Delaware and Raritan Canal* (Philadelphia: Watson=s Lith., 1840s), Brower Fund

Osborn, Frank, *Amended Map of Sea Girt, New Jersey* (New York: Sea Girt Company, 1909), Proprietors Fund

Plummer, L.P., and C.C. Vermuele, [*New Jersey.*] *Atlas Sheet No. 21* ([Trenton]: New Jersey Division of Geology and Topography, 1926), Frank Potter Fund

Plummer, L.P., and C.C. Vermuele, [*New Jersey.*] *Atlas Sheet No. 25* ([Trenton]: New Jersey Division of Geology and Topography, 1928), Frank Potter Fund

Plummer, L.P., and C.C. Vermuele, [*New Jersey.*] *Atlas Sheet No. 27* ([Trenton]: New Jersey Division of Geology and Topography, 1926), Frank Potter Fund

Plummer, L.P., and C.C. Vermuele, [*New Jersey.*] *Atlas Sheet No. 30* ([Trenton]: New Jersey Division of Geology and Topography, 1926), Frank Potter Fund

Plummer, L.P., and C.C. Vermuele, [*New Jersey.*] *Atlas Sheet No. 31* ([Trenton]: New Jersey Division of Geology and Waters, 1925), Frank Potter Fund

Plummer, L.P., and C.C. Vermuele, [*New Jersey.*] *Atlas Sheet No. 33* ([Trenton]: New Jersey Division of Geology and Waters, 1925), Frank Potter Fund

Sincerbeaux, Moore & Shinn, *Map of Sea Girt, Monmouth County, New Jersey* (Asbury Park, N.J.: Sincerbeaux, Moore & Shinn, 1927), Proprietors Fund

Slator, T. and J., *Map of the Village of Hackensack, Bergen County, New Jersey* (New York?, 1860), Gift of Robert D. Griffin

U.S. Coast and Geodetic Survey, *United States East Coast, New Jersey to Delaware, Cape May to Fenwick Island Light* (Washington, D.C., 1936), Frank Potter Fund

U.S. Coast and Geodetic Survey, *United States East Coast, New Jersey to Delaware, Delaware Bay* (Washington, D.C., 1953), Frank Potter Fund

U.S. Coast and Geodetic Survey, *United States East Coast, New York and New Jersey, Hudson and East Rivers from West 67th Street to Blackwell's Island* (Washington, D.C., 1941), Proprietors Fund

U.S. Coast and Geodetic Survey, *United States East Coast, New York to New Jersey, Hudson River, Days Point to Fort Washington Point* (Washington, D.C., 1935), overprinted as *Anchorage Chart AK@ Sheet 1* by U.S. Navy Hydrographic Office (1935), Frank Potter Fund

U.S. Coast and Geodetic Survey, *United States East Coast, New York to New Jersey, Hudson River, Fort Washington Point to Yonkers* (Washington, D.C., 1944), Frank Potter Fund

U.S. Coast and Geodetic Survey, *United States East Coast, New York to New Jersey, Kill Van Kull and Northern Part of Arthur Kill* (Washington, D.C., 1935), Frank Potter Fund

## Manuscripts:

Fifty-seven separate accessions of manuscripts were received, ranging in size from single items to circa 105 cubic feet. The added manuscripts collectively total approximately 244 cubic feet and range in date from 1722 to 2012. Slightly less than half of the acquisitions represent additions to existing collections. Seventy-nine percent of the accessions, including all nineteen of the purchases, pertain in some way to New Jersey.

Among the manuscript collections receiving additions: papers of Rachel Hadas and Annette Meyers, as well as records of the American Chemical Society/North Jersey Section, the Navy League of the United States/Central New Jersey Council, the New Jersey Science Teachers Association, the New Jersey Water Environment Association, the Order of the Founders and Patriots of America/New Jersey Society, *SIGNS: Journal of Women in Culture and Society* and Sisters in Crime. Other accruals augmented the Modern School Collection and the Women's Art Registry Collection.

Selected other acquisitions:

*Bergen County Farm Account Book*, 1885-1912? Frank Potter Fund

Eaton, Robert, *General Store Blotter*, present-day Princeton Township, NJ, 1722-1723. Frank Potter Fund

Guerrilla Girls, *Posters*, 1985-1994, protesting, especially, sexism in the art world. Gift of Liubov Popova

Hammonton Trust Company, *Minute Book*, Hammonton, NJ, 1925-1929. Montagu Hankin Fund

Howell, Ogden, *Commission Merchant's Account Book*, Plainfield, NJ, 1838. Frank Potter Fund

International Typographical Union/Local 157 (Dunellen, N.J.), *Records*, 1925-1968. Gift of the estate of Lilac Wolken

Johnson, William, *Physician's Ledger*, Readington Township, Hunterdon County, NJ, 1821-1832. Frank Potter Fund

Kearny Family, *Papers*, Middlesex County, NJ, 1720s-1880s. Brower Fund

Ludlow, John, *Seminary Lecture*, New Brunswick, NJ, 1823. Chapman Fund

McCreery Family, *Expense Account*, Belleville, NJ, 1869-1883. Montagu Hankin Fund

Magie Family, *Account Book*, present-day Union County, NJ, 1795-1850. Frank Potter Fund

Masselos, George V., *World War II Correspondence and Military Papers*, 1922-1995 (bulk 1941-1946), reflecting service in China with the U.S. Army Air Forces by a former resident of Teaneck, NJ. Gift of Ronald Dickerson

Morris, Christopher, *Constable's Account Book*, Pilesgrove Township, Salem County, NJ, 1798-1805. Frank Potter Fund

New Jersey Food Council, *Records*, 1971-2011, documenting the work an alliance of food retailers and their supply partners. Gift of the Council through President Linda Doherty

New Jersey State Nurses Association, *Records*, 1901-2010. Gift of the Association through President Mary Ann T. Donahue

Pacific-Asian Coalition/New Jersey Chapter, *Records*, 1974-2007. Gift of the Coalition through the Hon. Sue Pai Yang

Park Presbyterian Church, *Account Book kept by C.G. Campbell*, Newark, NJ, 1866-1868. Chapman Fund

People's Bank of Hammonton, *Minute Book*, Hammonton, NJ, 1887-1896. Montagu Hankin Fund

Regan, Jeanette, *Letters Received*, 1970s-2000s, in part reflecting activities in Western Europe. Gift of Ms. Regan

*Robert D. Griffin Collection on Camp Merritt, New Jersey*, 1912-2004 (bulk 1917-1919). Gift of Mr. Griffin

Schapiro, Miriam, *Papers*, 1930s-2007, recording the career of a prominent feminist artist. Gift of Ms. Schapiro

Secular Society of Boonton, *Record Book*, Boonton, NJ, 1859-1861. Famulener Fund

Stewart, Imla, *Farm Account Book*, Washington Township, Warren County, NJ, 1879-1911. Frank Potter Fund

Stratton, James S., *Civil War Papers*, Virginia and Trenton, NJ, 1863-1864, reflecting service as an officer in the 12th New Jersey Infantry. Brower Fund

Tams, William, *Ceramics Formula Book*, England and Trenton, NJ, 1850-1864? Proprietors Fund

Van Cleve, Joseph, *Diary*, Newark, NJ, 1869. Frank Potter Fund

*Women Artists' Visual Diaries Collection*, 1974-2008, consisting of artifacts primarily created while in attendance at the New York Feminist Art Institute. Gift of the individual artists through Nancy Azara

### **Sinclair New Jersey Collection:**

The collection of printed books, pamphlets, and serials (the largest collection of its type in the State and one of the largest and most comprehensive regional history collections in the nation) continues to grow rapidly through gifts and purchases. Newly acquired items include trade and industrial catalogs, novels set in New Jersey, municipal and regional plans, annual reports of educational institutions and societies, church and religious society reports, clubs and society publications, and city directories.

The most significant addition was the extensive gift of monographs, serials and genealogical notes donated by Robert D. Griffin. A former book collector, bookseller and local historian, Griffin had amassed an inventory of North Jersey materials, maps and prints. Especially valuable and unique are Bergen County histories for seemingly every town in the county. Many of these were undoubtedly printed in small quantities for limited distribution by historical societies, churches, municipal governments, service organizations, fire companies, etc. Also included are several early twentieth century guidebooks and view books with maps. As a result of this donation, SC/UA now has excellent materials for documenting most of the past century for Bergen County and adjacent areas.

### **University Archives:**

During the past year, the University Archives accessioned 423 cubic feet of administrative records and collections of historical material. The bulk of these new accessions were office files from various departments and units within the University, including the Office of Academic Affairs, University Counsel, the Department of University Relations, the Office of Technology Commercialization, the Office of Research and Sponsored Programs, the Office of Continuous Education and Outreach, and the Office of the President, the Graduate School of Education, the School of Social Work, and the College of Nursing, among others.

The University Archives also received several collections from Rutgers faculty, including the papers of Lionel Tiger, the papers of Herbert Rowen, and additional papers of Anges Gillespie. The University Archives also received additional recordings and transcripts of oral history interviews from the Rutgers Oral History Archives Program.

### **Services:**

In FY12 a total of 2,078 individual researchers were served at the Special Collections and University Archives reference desk.

There were at least 231,986 visits to the SC/UA main website in FY 12 and it is predicted that this number will be higher when calculated for FY13. This includes those who

connect from outside the main Rutgers website through search engines such as OCLC's WorldCat and Google. It does not include those discovering SC/UA resources in the Rutgers online catalog.

An increasingly growing critical problem is the lack of consistent coverage at the Information Desk which jeopardizes SC/UA's security and greatly hinders the professional staff member's ability to provide the best reference service. The information assistant must maintain the patron database, make certain that all coats and bags are checked in the locker room, and all patrons are registered properly. The information assistant also is responsible for stack maintenance in the New Jersey Room and keeping shelving statistics for the entire Sinclair New Jersey Collection. This position was funded for many years through the New Jersey Historical Commission's General Operating Support program. When those funds were cut, SC/UA was forced to terminate the position and has relied unsuccessfully on work/study students for the past several years. Whereas work/study students have worked out well for other functions (exhibits, processing, photocopying, etc.), work/study has been a failure at the Information Desk where punctuality, ability to learn the Library of Congress classification shelving scheme, and a commanding presence to ensure that all reading room rules are followed, are beyond the abilities of students. We therefore, will be forced to use gift fund money and compensation funds from the loss of the Records Management line to hire two half/time type-4 assistants who will be mature non-students. A permanent solution is very much needed, i.e. a staff line to replace the former grant funded line for this very important general operating and security need.

Reference requests, covering every material type in Special Collection and University Archives and a very wide range of subject areas, were received by our reference archivist alone and handled by electronic mail, U.S. Mail and telephone. In addition, all Special Collections and University Archives faculty and professional staff members provided specialized reference services in their areas of expertise.

During 2011-2012 the University Archives staff handled 528 specific requests for information and documentation on Rutgers history. A majority of these reference transactions were conducted through email correspondence and include 65 requests for scanning and copying requests as well as 98 requests for records transfers back to the originating offices.

Special Collections and University Archives materials were reproduced in the following publications:

John Zinn. *Ebbets Field: Essays and Memories of Brooklyn's Beloved Ballpark, 1913-1957*. McFarland Press (2012)

Peter Pringle. *Experiment Eleven: Dark Secrets Behind the Discovery of a Wonder Drug*. Walker & Company (New York)/Bloomsbury Press. 2012

Multiple uses in *Star Ledger's* "Glimpse of History" column which runs in the Sunday



edition.

Ed. Ann Gordon. *An Awful Hash, 1895-1906: Selected Papers of Elizabeth Cady Stanton and Susan B. Anthony*, vol. 6. Rutgers University Press (2011)

Ed. Alan Agresti. *Strength in Numbers: The Rising of Academic Statistics Departments in the U.S.* Springer Science and Business Media (2012)

Jean Zimmerman. *Love, Fiercely*. Houghton-Mifflin Harcourt (2012)

Clifford Zink. *The Roebling Legacy*. self-published by author under entity Princeton Landmark Publications LLC. (2011)

Wells Fargo Bank. Historic Photo murals in 23 NJ Wells Fargo branches. (2011)

*Philadelphia Inquirer*. Daily newspaper May 16, 2012.

*New York Times*. "Notebooks Shed Light on an Antibiotics Contested Discovery." (June 11, 2012)

Gerald Sorin. *Howard Fast: Life and Literature in the Left Lane*. Indiana University Press (2012)

Barbara Ransby. *Eslanda: The Large and Unconventional Life of Mrs. Paul Robeson*. Yale University Press (2012)

Morton Meyers. *Prize Fight*. Palgrave MacMillan USA. (2012)

James Rondeau and Sheena Wagstaff. *Roy Lichtenstein: A Retrospective*. Art Institute of Chicago, the TATE, and Yale University Press. (2012)

Johan Wennerberg. Chapter on Selman Waksman and Albert Schatz in book on pharmaceutical history. Published by the Swedish Academy of Pharmaceutical Sciences. (2012)

*The Milwaukee Badgers: Milwaukee's NFL Entry, 1922-1926* by Michael Bentner and published by St. Johann's Press, Haworth NJ in the summer of 2012.

*Cold War Progressive: Women's Interracial Organizing for Peace and Freedom*, by Jacqueline Castledine to published by the University of Illinois Press (2012)

*New Jersey Re-Examined: A New History of the Garden State*, edited by Maxine N. Lurie and Richard Veit published by Rutgers University Press (2012)

Brochures, Posters, Publications and Website related to 100th Anniversary of Plant Pathology Department at Rutgers University.

Website and Poster created by SEBS related to the 150th Anniversary of the Morrill Land Grant Act.

*Daily Targum*. Article on the Zimmerli Museum. (March 5, 2012)

*Daily Targum*. Various historical pieces.

The following special projects and developments took place during 2011-2012 involving University Archives staff and collections:

- Morrill Land Grant 150<sup>th</sup> Anniversary Website (SEBS)
- Loyal Sons and Daughters Celebration (Alumni)
- Agricultural Museum assessment, appraisal, inventory of collections.
- Voorhees Center for Civic Engagement website
- Waksman/Schatz streptomycin discovery—two books published this year
- Paul Robeson documentary (and other small Robeson projects)
- Apartheid/Divestiture Conference
- Dance Department history exhibition (MGSA)
- Douglass college history exhibition (Douglass Founders Day celebration)
- Multiple Targum articles—Rutgers history series.
- Department of Plant Pathology 100<sup>th</sup> Anniversary
- Kirkpatrick Chapel renovation
- Records Center facilities planning to acquire an appropriate facility to establish a University Records Center, supported by the Senior Vice President of Finance and Administration and finalized by the Board of Governors
- Research support for RU-TV and other student media productions

### **New Finding Aids:**

Katie Carey was appointed processing archivist in September 2011, and was responsible for placing eight new finding aids for Special Collections and University Archives online.

#### **Rutgers Oral History Archives**

Incorporated new accessions into existing collection and updated EAD finding aid  
<http://www2.scc.rutgers.edu/ead/uarchives/ww2eadf.html>

#### **Lauren S. Archibald Collection**

Edited finding aid and encoded in Encoded Archival Description (EAD)  
<http://www2.scc.rutgers.edu/ead/uarchives/LSArchibaldf.html>

#### **Archibald S. Alexander Papers**

Edited finding aid and encoded in EAD  
<http://www2.scc.rutgers.edu/ead/manuscripts/ASAlexander2f.html>

### **John K. Medoff Papers**

Edited finding aid and encoded in EAD  
URL pending

### **Records of the Vietnam Veterans Memorial Committee**

Edited finding aid and encoded in EAD  
<http://www2.scc.rutgers.edu/ead/uarchives/VietnamMemorialb.html>

### **Records of the World War II Memorial Committee**

Finalized arrangement and description of collection, encoded finding aid in EAD  
<http://www2.scc.rutgers.edu/ead/uarchives/WW2Memorialb.html>

### **Bildner Family Kings Super Market Collection**

Assisted in preparing finding aid for encoding, encoded sections of finding aid in EAD  
<http://www2.scc.rutgers.edu/ead/manuscripts/bildnerf.html>

### **Records of the Office of the Dean of Livingston College, Ernest A. Lynton, 1965-73**

Edited finding aid and encoded in EAD  
<http://www2.scc.rutgers.edu/ead/uarchives/Lyntonf.html>

### **Digital Initiatives:**

Special Collections and University Archives continued its digital initiatives and support of other digital projects. Rutgers is taking a leading role in planning and providing materials from its collections for the *New Jersey Digital Highway*, and numerous images and accompanying metadata have been contributed from the collections in Special Collection and University Archives.

In April 2011, the first digital exhibition from Special Collections and University Archives' (SC/UA), *John Milton and the Cultures of Print*, went live on the Rutgers University Libraries' website. This digital exhibit captures the physical exhibition on display at the Special Collections and University Archives Gallery in Alexander Library from February 3 to May 31, 2011. Its release coincided with Rutgers' hosting of the Northeast Modern Language Association conference.  
<http://www.libraries.rutgers.edu/rul/exhibits/milton/>

Funding has been received to create digital exhibitions for *All Aboard! Railroads and New Jersey, 1812–1930* which is nearly complete and will soon be mounted in RUCore; and for *Crossroads: Senator Harrison A. Williams Jr. and Great Society Liberalism, 1959-1981* which will be the next online exhibition to be created.

Also in FY11, an Online acoustic-guide for the wall works for the exhibition *After Retirement: The Later Engravings of John DePol* was created for the show.  
[http://www.libraries.rutgers.edu/rul/libs/scua/depol/out\\_of\\_retirement\\_podcast.shtml](http://www.libraries.rutgers.edu/rul/libs/scua/depol/out_of_retirement_podcast.shtml)

Caryn Radick was appointed Digital Archivist in August 2011 after years of outstanding service as grant funded Processing Archivist. She has also been working with the digital exhibits committee (in the capacity of "coordinator") and met with other members of the committee regarding the appearance of online exhibits. She was also involved with the project to digitize Tracy Voorhees papers that refer to Hungarian refugees in New Jersey., and will coordinate all future digital endeavors in the unit.

### **Cataloging and Metadata:**

Cataloging of all SC/UA materials continued on a steady pace through most of the past year. However, a setback occurred on May 27, 2012 when type 4 employees will no longer be able to work more than 19 hours per week. This resulted in the loss of 33% of Silvana Notarmaso's service. As the incumbent rare book cataloger with many years of experience in many formats and periods, she provides uniformly outstanding work. The loss of production will be sorely missed.

### **Preservation:**

SC/UA completed a grant-funded project to preserve approximately 700 maps which are housed in the New Jersey room flat-file storage drawers as well as some collections in the BB-map storage area. The treatment process for each item generally included: cleaning, flattening, mending, non-aqueous deacidification (with Bookkeeper spray) and ultrasonic encapsulation between 3-mil polyester sheets.

SC/UA completed its participation in the New York Public Library's "Preservation Administrator Fellowship Training Program." Two fellows (Kim Tarr & Nicholas Szydlowski) spent two weeks in the preservation lab. They received training in constructing preservation housings, as well as other conservation treatments and obtained comprehensive exposure to SC/UA's facilities, resources and preservation program. (including tours of Alexander library HVAC mechanical rooms, SC/UA storage in BB, the Annex on Busch campus and IJS at Dana.) They are the last of five fellows to complete this fellowship and train at Rutgers. The program is sponsored by a grant from the Institute of Museum and Library Services (IMLS). SC/UA received a \$3000 grant for each fellow hosted for a total of \$15,000.

The conservation lab was staffed by head of preservation Tim Corlis and 13 part-time interns, fellows, and employees.

The annual statistics for the lab are summarized as follows:

- Custom-fit enclosures (including: 4-flap wrapper, polyester jackets, clamshell and Pamphlet binders)...1,842
- Repairs to documents)...726
- Treatments of sheets: (maps & broadsides)...591
- Photographs treated (mends, cleaning, flattening & sleeving / encapsulation)...8

Non-paper items treated...11  
Items scanned in their entirety...68  
Items prepared for exhibition (matted, framed, 3-D mount, scanned and reproduced)...676  
Items exhibited digitally...27  
Total Conservation Lab treatments from July 1, 2011 to June 31, 2012...3524

The preservation unit also responded to collection damage recovery efforts from leaks and flooding at: SC/UA, Kilmer Library & Alexander Library as well as problems with the Fe-25 fire suppression system.

### **Exhibitions:**

*All Aboard! Railroads and New Jersey, 1812–1930* was displayed in the B level SC/UA gallery throughout the fall 2011 semester.

Using a variety of media, the 'All Aboard' exhibition explored the experimental phase of railroads in New Jersey, the pioneering era under the Camden & Amboy Railroad — the state-sanctioned monopoly that affected politics for decades; and the lively polemical campaign between opponents of the monopoly and its defenders. Other themes highlighted in the exhibition are technology, immigration, suburbanization, and the development of agricultural, bedroom, and resort communities. Among the visual images represented was Thomas Edison's 1903 motion picture, *The Great Train Robbery*, which was filmed in New Jersey.

The exhibition featured rare broadsides, pamphlets, and images documenting the history of railroads in the Garden State from Rutgers University Libraries' collections. The exhibition coincided with the publication of *Railroads and New Jersey: A Bibliography of Contemporary Publications, 1812-1901* by the late Donald A. Sinclair and David J. Fowler (Rutgers University Libraries, 2011).

There was much programming associated with the exhibition including lectures and the showing of a feature film *The Blue Comet* and continuous showing of *The Great Train Robbery*, both set in New Jersey. This was the one of the Libraries' most popular exhibitions with hundreds of visitors coming to the library in a continuous stream.  
Curator: David Fowler

The Spring/Summer 2012 exhibition is *A Portable Constant Obsession: The Book Art of Karen Guancione*. Curator: Michael Joseph

An exhibition on *Founding Families: Supermarkets in new Jersey* opened May 30, 2012 in Gallery 50. Curators: Katie Carey and Ron Becker

Both of the above exhibits drew large and diverse audiences including students, scholars, and the general public.

An exhibition featuring New Jersey participation in the Civil War commemorating the 150<sup>th</sup> anniversary of the event will open in the fall of 2012. Princeton Professor Emeritus James McPherson will deliver the 2012 Bishop Lecture at the opening. Curator: Fernanda Perrone.

### **Information Literacy:**

Special Collections and University Archives hosted library instruction sessions for undergraduate and graduate classes, and a teacher's workshops on using primary sources in the K-12 classroom, and for teachers with classes participating in National History Day. Ron Becker and Fernanda Perrone serve on the New Jersey National History Day Advisory Board and they and others from SC/UA have long served as judges and workshop leaders.

### **University Partnerships:**

SC/UA is partnering with the Classics Department to prepare a proposal for the Samuel H. Kress Foundation to complete the database and digitization of the Roman Coin collection, and hosting a graduate student intern to inventory the collection.

### **Enhancing Library Spaces:**

Compact shelving was purchased and installed for the rare book cage and additional shelving will be added to the reading room stacks.

In December 2011, the Rutgers Board of Governors approved the expenditure of \$7.6 million for the acquisition and renovation of an 88,000 square foot warehouse to become the University Records Center. With this new facility, the University Records Management Program will become a viable and active program in managing the University's records, both analog and digital. Beginning on July 3, 2012, Steve Dalina, the University Records Manager, reports to the Vice President of University Administration and will manage the new facility. Relationships with the University Archives remain, as he will also work closely with the archivists in RUL. Plans are set to remove all university records from the Library Annex to the new facility, along with several large collections from Alexander Library. As construction continues on the office complex, shelving installation, and acquisition of an Enterprise Electronic Records System, the staff will plan for the move.

Books from the Sage Library of the New Brunswick Theological Seminary will also be removed from the Annex. Since they had been mostly sitting on shelving meant for archival containers, this too will add significant storage capacity for SC/UA.

As the above are only temporary remedies, and given that the entire unit is housed in a small antiquated facility far below the standards for academic special collections units, preliminary plans to launch a badly needed building fund are under discussion with the library's development officer.

## **Collaborations and Communications:**

The exhibition *John Milton and the Cultures of Print* was shown during the spring semester 2011, and a condensed version was shown in Gallery 50 during the fall semester as well. An online digital exhibit was created for the show:

<http://www.libraries.rutgers.edu/rul/exhibits/milton/> Curators: Thomas Fulton and Fernanda Perrone.

Special Collections items used in other exhibits include *The Holy Piby* on display at the Smithsonian Institution; a Civil War hat on display at the Macculloch Hall Museum in Morristown; materials from the Griffis collection on display at the University of Fukui Gallery in Japan; and materials documenting the Pinelands in New Jersey on display at the New Jersey Pinelands Commission.

On March 5, 2012, Rutgers hosted the Mid-Atlantic Regional Archives Conference workshop EAD workshop and welcomed 25 archivists from the Northeast region to the Rutgers Library. Also, several RUL faculty and staff from three units attended.

Lila Fredenberg, Rutgers Libraries Director of Human Resources, Finance, Training and Learning conducted a review of all aspects of the operations of Special Collections and University Archives and issued a report with recommendations for immediate enhancements and for strategic planning going forward. The unit will work closely with Jeanne Boyle, Associate University Librarian for Planning and Organizational Research to update its strategic plan and develop goals for implementing it.

Plans are underway to celebrate Rutgers 250<sup>th</sup> in 2016. Jorge Schement, Dean of the School of Communication and Information, is chair of Rutgers 250 and formed an Executive Committee that includes the University Archivist. The committee has met several times throughout the past year, exploring the possibilities for this major event. The group has moved ahead with hiring Third Millennium Publishing from the UK to publish a book for Rutgers 250<sup>th</sup>. Much more will move forward this coming year and the impact on the University Archives will be severe. We will need to plan for an increase in services as well as acquisitions for the coming years leading to 2016.

## **Financial Resources:**

Special Collections and University Archives continues to rely heavily on non-State funding. The materials budget consists entirely of the income from endowed funds. Approximately \$30,000 from the University's alumni/parents Phonathon is granted to the unit annually. In addition, private donors support general operations and special projects by contributing to the gift fund. A total of twelve publicly funded (State lines) personnel lines (five faculty, four professional staff, and two clerical) make up the permanent SC/UA staff. The records management associate position was recently transferred out of SC/UA to the university's treasury and administration operation. In return, the Libraries are being compensated with funds being deposited into the unit's below-the-line State

funds. All other personnel (part time and full time) are supported through public and foundation grants and private donors. Major equipment enhancements are made possible through end-of-the-year allotments which have resulted in major purchases, but are not guaranteed to continue.

### **External Support:**

Funding was received for FY12 general operating support (\$87,138); for the publication of a bibliography on railroads in New Jersey (\$6,852); for the preservation of New Jersey maps (\$13,458), and for the transcription of oral history tapes documenting the history of Newark and the Rutgers-Newark campus in the 1960s and 1970s (\$11,443) from the New Jersey Historical Commission. The railroad bibliography has been completed and published. The map project has been completed and the oral history project will continue until February 2013. Funds will be sought for microfilming and digitization of Rutgers publications beginning with the *Rutgers Newsletter* and *Rutgers Focus*.

A proposal to fund *Global Partners: Documenting International Relief, Education, and Advocacy*, was submitted to the National Endowment for the Humanities in July 2011. This project (\$350,000) would process the records of five key non-government agencies governmental organizations: the American Council of Voluntary Agencies for Foreign Service; the Center for Women's Global Leadership; the Global Education Associates; the World Hunger Year; and the World Policy Institute/World Order Model Project. The proposal received high scores, but was not funded. However, it was recently re-submitted. We will receive notice on this latest submission in March 2013.

Donors John and Debbie Gatlin established (in FY11) and continue to support a General Operating Support endowment for Special Collections and University Archives.

Kathryn Sinclair made an annual donation in the amount of \$10,000 for general operating support.

Bonita Grant received a grant from the Rutgers Research Council to fund transcription of eleven oral histories relating to the history of New Jersey agriculture.

Fernanda Perrone received a grant in the amount of \$2,965 from the New Jersey Council for the Humanities for the *John Milton and the Cultures of Print* exhibition.

A grant was received in the amount of \$19,693 from the Guggenheim Foundation to process the papers of Lionel Tiger. Adriana Kuszyszyn was appointed project archivist.

A grant was received in the amount of \$10,000 from the Gladys Kriebel Delmas Foundation to process the Symington Collection of British writers. Sarah Rodgers was appointed project archivist.

A grant was received in the amount of \$5,000 from the Verizon Foundation for work on the New Jersey supermarket history collections and exhibition.



A gift was received in the amount of \$2,000 from Robert Mortensen for research leading to a biography of Henry Rutgers. Fundraising continues for that project.

A gift was received in the amount of \$10,000 from Jeanette Williams for the digital exhibition of *Crossroads: Senator Harrison A. Williams Jr. and Great Society Liberalism, 1959-1981*.

A gift was received in the amount of \$10,000 from Thomas Higgins for the digital exhibition of *All Aboard! Railroads and New Jersey, 1812–1901*.

Special Collections and University Archives continued to pursue private fundraising opportunities for project and general operating support. There are currently over 100 consistent donors making small and large gifts.

### **Budgeting Effectively:**

Despite lobbying to the New Jersey legislature (Ron Becker gave testimony at both the Senate and Assembly Appropriations Committees) to continue funding for higher education and arts and history programs, both budgets in the State Department were the arts and history budgets were effectively decreased for three consecutive fiscal years. The FY 2011 General Operating Support award to SC/UA was increased by approximately 15%, the first increase since the aforementioned cuts. Unfortunately, further cuts have been made to the FY12 award due to the necessity to fund agencies that formerly enjoyed line-items in the New Jersey state budget.

### **Leveraging Resources:**

Thanks to funding from the New Jersey Historical Commission, Rutgers has been able to employ Caryn Radick during a very successful multiyear tenure. Special Collections and University Archives leveraged this support and received its first new tenure-track position in many years, that of digital archivist, as a result. Ms. Radick was appointed to that position effective August 15, 2011. Without New Jersey Historical Commission support and Ms. Radick's success in the NJHC funded position, this would not have been accomplished.

### **Leadership/Professional Accomplishments:**

Ronald Becker and Bonita Grant continue to serve as leaders of the New Jersey history community through testifying at legislative hearings, meeting with key legislators, and through their actively on the New Jersey Studies Academic Alliance (NJSAA) ; the Advocates for New Jersey History and other organizations. Becker serves as immediate past Chairman of the Middlesex County Cultural and Heritage Commission and both he and Grant serve as a National History Day (New Jersey) judge and teacher workshop leader.

Ronald Becker served on the program committee for the New Jersey History Issues Convention which took place on March 30, 2012. He and Fernanda Perrone chaired panels at that event and staffed a Rutgers Library publications table. Becker was appointed to the New Jersey 350<sup>th</sup> Anniversary Celebration Commission.

Fernanda Perrone completed an article on Constance Mary Katherine Applebee, pioneer in women's field hockey, for the *Oxford Dictionary of National Biography* online edition in spring 2012. <http://www.oxforddnb.com/view/article/102441?docPos=1> She continued her service to the Manuscript Repositories Section of the Society of American Archivists as Immediate Past Chair and Chair of the Nominations Committee. She served on the Program Committee for the Mid-Atlantic Regional Archivists Conference Spring 2012 in Cape May, New Jersey. She continues to serve on the Rutgers Study Abroad Program Faculty Advisory Committee - East Asian Section. She chairs the Scholarship Committee of the New Jersey Catholic Historical Commission and is Vice President of the Hall Educational Fund which provides scholarships to graduates of New Brunswick High School. In addition, she serves as Vice President of the Friends of the Modern School and serves on the Japan Committee of New Brunswick Sister Cities Association. Within the Libraries, Dr. Perrone continues to chair the Research Leave Review Committee, serves on the Committee of Review, and was recently appointed to represent SC/UA on the User Services Council and the Task Force on Student Employment. She volunteers as a judge at New Jersey History Day and was appointed to the Advisory Board.

Caryn Radick continued her service as associate editor of the *Journal of Archival Organization* and participated on the Program Committee of Mid Atlantic Regional Archives Conference (MARAC) meeting which took place in Cape May, NJ in the spring of 2012. She was recently elected as New Jersey Caucus representative to the MARAC Steering Committee and is serving on the board of the Advocates for New Jersey History. Ms. Radick represented Special Collections and University Archives at the RuCore Open House event in July 2011. She helped install and wrote up a guide of how to do mark up in encoded archival description using Oxygen (and one for xMetaL). She used these to instruct students in archival description classes.

Michael Joseph gave a paper at the 2012 Modern Language Association convention in Seattle and has been made co-chair of a panel for the 2013 conference. He also presented a paper at the 2012 Children's Literature Association Conference in Boston, and won election to the Executive Council of the Children's Literature Association (2012-2014). He was also an invited speaker at *From the Garden to the Trenches*, an international conference on children's literature and The Great War that took place in Toronto, Ca. and St. Catherines, Ca. He published a co-authored essay in the peer reviewed journal, *The Lion and the Unicorn: A Critical Journal of Children's Literature*, 35.3 (2011): 296-313. He also had two other essays accepted now in press by two other peer-reviewed journals: "Seeing the Visible Book" for *The Children's Literature Association Quarterly*, published by the Johns Hopkins University Press, and "The Liminal Typography of Lowell Bodger" for *Book 2.0*, published by Anglia Ruskin University, Cambridge, Eng. He had a paper

accepted by The Robert Graves Society, which he will be delivering in September at the 11th Annual Robert Graves Society conference in Oxford, England. An article of his on rare books he selected for the spring, 2011 exhibit in Gallery '50, "The Afterlife of John Milton," will appear in the upcoming issue of *The Journal of the Rutgers University Libraries*.

The University Archives staff continued to contribute to their profession throughout 2011-2012.

Steve Dalina continued his professional activities at Rutgers University and records management and archival organizations. In the Fall 2011 semester he taught his Records and Information Management course in the MLIS program of SC&I and also lectured to the "Manuscripts and Archives" class during the Spring 2012 semester on records management. He has devoted much of his time in formulating a revised University Records Management Policy, devising a facilities planning document for the newly acquired facility on Kilmer Road in Edison, and developing RFPs for shelving installation and electronic records management software programs. Steve has also remained active in the administration of the Rutgers Club.

Erika Gorder completed another year as the instructor for the "Manuscripts and Archives" course in the Spring semester of 2012. She provided special research assistance to numerous patrons in SC/UA and continued to serve as chair of the Special Collections and University Archives' Committee on Copyright and Reproduction and the Public Services Committee.

Tom Frusciano continued his active role in professional organizations as well as his involvement at Rutgers University and RUL. Within RUL he continues to serve as chair of the Appointments and Promotions Committee. He also served on the search committee for the Director of the Institute of Jazz Studies in Newark, is a member of the EAD Working Group for RUcore, and serves on the Research Leave Committee. For the University, he has provided presentations on Rutgers history for several classes, the mentoring program for SAS students, and for employees of the Rutgers Foundation. Tom also continued his active participation in the Rutgers Oral History Archives Program, including his service as Vice President and Historian of the Rutgers Living History Society and chair of the Stephen E. Ambrose Award Committee. He continues as faculty advisor for the Rutgers University Historical Society, and participation on the Rutgers Day committee for the University. Tom completed his final year as a member of the Society of American Archivists Council, where he served as liaison to several committees relating to archival publications and advocacy initiatives. As Editor-in-Chief of the *Journal of Archival Organization*, he has written introductory essays for issues for 2011 and 2012 and along with Caryn Radick, saw through publication new issues of the journal.

Respectfully submitted,

Ronald Becker  
August 31, 2012