

Choosing a Secure Password You Can Remember

After your username has been accepted by the system, you will be asked to provide a password. There are rules governing password selection. It is important to construct a password that is easy to remember and adheres to the following rules.

- Your password must be at least 6 but no more than 8 characters.
- Your password must contain a minimum of 3 *character classes*. The characters on the keyboard are grouped into categories known as *classes*. They are as follows:

Lowercase letters (a-z)
Uppercase letters (A-Z)
Numerals (0-9)
Special characters (e.g. \$ *)

- The password should NOT contain any 4 consecutive characters from your name or username (i.e. your initials).

Creating a password that contains a minimum of 3 character classes means that you must include one character from at least 3 of the different categories. For example, **XYZ+1399** would be valid because it includes characters from the uppercase, special character, and numeral character classes. Another example is **Xyz1399** which has upper and lower case letters and numbers.

Note: For your own security, **do not** use either of the above passwords.

<http://www.nbcs.rutgers.edu/newdocs/gen00301/gen00301.php3#password>