

Sharon A. Fordham Multimedia Lab User Responsibilities

To use the Sharon A. Fordham Multimedia Laboratory, one must be a current member of the Rutgers University community, either faculty, staff or a student.

All potential users of the Sharon A. Fordham Multimedia Laboratory must check in at the front desk, establishing the user's need for lab resources and necessary skills to use the lab.

Users working on projects must provide their own storage medium, e.g. an external hard drive, to house their project files.

Each computer is meant for one user only. The following resources require special booking in advance: scanner station [designed to be used in conjunction with other specialized tools], video editing suite, and sound editing suite.

Absolutely no food or drink is allowed inside the lab. Capped water bottles only.