TITLE: Director of Paul Robeson Library  
Rutgers University–Camden

The Rutgers University Libraries seek an experienced library leader to fill the position of Director of the Paul Robeson Library at Rutgers University–Camden. This position has an essential role, leading the Paul Robeson Library within a dynamic and diverse urban university, while providing system-wide leadership within the Rutgers University Libraries.

The Director has an active role within Rutgers University–Camden, working closely with key stakeholders, including the chancellor, provost, and deans, to ensure that the Paul Robeson Library continues to contribute to the mission and success of the university. The Director develops a vision for the Paul Robeson Library that—like the university it serves—is innovative and focused on excellence in research and student success.

The Director provides leadership for all aspects of library service and fosters a strong sense of community service and commitment to diversity on campus and with other Camden institutions, particularly the Nilsa I. Cruz-Perez Downtown Branch of the Camden County Library System on the Rutgers Campus that is attached to the Paul Robeson Library.

The Director reports to the Vice President for Information Services and University Librarian and serves as a member of the University Librarian’s Cabinet, the senior management team of the Rutgers University Libraries. In this role, the Director has a key role in setting system-wide priorities and developing infrastructure that advance Rutgers University–Camden and the broader goals of Rutgers, The State University of New Jersey.

RESPONSIBILITIES:

- Fosters professional growth and accomplishment for library faculty and staff; has direct responsibility for personnel matters including the recruitment, appointment, and evaluation of 7 librarians with faculty status and 10 staff.
- Manages an annual budget of over $2 million, including local and system-wide resources.
- Leads the planning and development of strategic resources, facilities, and services to serve the research and informational needs of a diverse population of students and scholars at Rutgers University–Camden.
- Provides system-wide leadership within the Rutgers University Libraries, setting priorities and developing the infrastructure necessary to support a large complex organization in a rapidly changing environment.
- Champions the Rutgers University Libraries system-wide resources and services and the Paul Robeson Library to the chancellor, provost, deans, department chairs, program directors, and faculty of Rutgers University–Camden.

QUALIFICATIONS: The successful candidate will have a Master’s degree from an ALA accredited program, with an advanced degree strongly preferred. A solid record of leadership and accomplishment in an academic research library setting—with a minimum of five years of increasingly responsible administrative experience, including budget and personnel management—is required. The ability to manage an innovative library within a complex organization in a rapidly changing environment—technologically and otherwise—to achieve dual goals of serving the research and information needs of a diverse population of students and scholars and engaging the Paul Robeson Library with the mission of Rutgers University–Camden is also required.
The Director is a senior faculty member and administrator who plays a critical role in the appointment, reappointment, and promotion of library faculty and must qualify for tenure on appointment. The successful candidate must demonstrate a record of professional achievement through scholarly research relevant to academic librarianship, including publications, presentations, and participation and leadership in the work of relevant professional associations, particularly on a national level.

Key skills include communication and outreach to all interest groups relevant to the Paul Robeson Library; collaboration and consensus building; mentoring; innovation; advocacy; strategic planning; budgeting; effective delegation; and fundraising. Demonstrated commitment to fostering diversity as an organizational priority is required. Candidates with successful experience in the design and delivery of services for diverse populations will be given preference.

Visa sponsorship is not available for this position.

**SALARY:** Salary will be commensurate with qualifications and experience.

**STATUS/BENEFITS:** Faculty status, calendar year appointment, retirement plans, life/health insurance, prescription drug, dental and eyeglass plans, tuition remission, one month vacation.

**LIBRARY PROFILE:** Rutgers, The State University of New Jersey, is a leading national research university and the state of New Jersey’s preeminent, comprehensive public institution of higher education. Established in 1766 and celebrating a milestone 250th anniversary in 2016, the university is the eighth oldest higher education institution in the United States. More than 67,000 students and 22,000 faculty and staff learn, work, and serve the public at Rutgers locations across New Jersey and around the world. Rutgers University is a member of the Association of American Universities, the Big Ten, and the Committee on Institutional Cooperation—the nation’s premier higher education consortium of top tier research institutions, composed of members of the Big Ten Conference plus the University of Chicago.

Serving over 6,500 students, Rutgers University–Camden offers undergraduate, masters, and Ph.D. programs and boasts the nation’s first doctoral program in childhood studies, a new state-of-the-art law school facility, and a comprehensive four-year undergraduate business curriculum. Rutgers University–Camden consistently earns high marks from students, graduates, employers, and such entities as *U.S. News and World Report*. Rutgers University is an ADVANCE institution, one of a limited number of universities in receipt of NSF funds in support of our commitment to increase diversity and the participation and advancement of women in STEM disciplines.

Rutgers University Libraries are the intellectual center of the university—serving all members of the University community, supporting all disciplines, and playing a key role in advancing student learning and faculty research. The Libraries serve all institutions that make up Rutgers, The State University of New Jersey: Rutgers University–New Brunswick, Rutgers University–Newark, Rutgers University–Camden, and Rutgers Biomedical and Health Sciences. The Libraries have a highly valued staff of about 300, who are committed to developing innovations in access services, information literacy, and digital initiatives. Rutgers University Libraries operate with a budget of $32 million and have outstanding collections, especially in jazz and New Jerseyana. Collectively, the Libraries holdings include more than 3.6 million volumes. The Libraries hold memberships in ARL, CNI, CRL, Lyrasis, Metro, NERL, and VALEnj; use Sirsi Dynix and OCLC as primary bibliographic utilities; and utilize a Fedora-based institutional repository.
The Paul Robeson Library supports all the undergraduate and graduate programs of Rutgers University–Camden, except law. In addition, through a contractual agreement, Paul Robeson Library provides library services for almost 2,500 students at the Camden campus of Camden County College/Rowan University.

Located in Southern New Jersey, the campus of Rutgers University–Camden is across the Delaware River from Philadelphia and is within driving distance of the New Jersey shore and New York City. For more information, please visit the Rutgers University Libraries website: http://www.libraries.rutgers.edu or the Paul Robeson Library website: http://www.libraries.rutgers.edu/rul/libs/robeson_lib/robeson.shtml

TO APPLY: REVIEW OF APPLICATIONS AND INTERVIEWS WILL BEGIN IMMEDIATELY AND CONTINUE UNTIL THE POSITION IS FILLED. SUBMIT RESUME, COVER LETTER, NAMES OF THREE REFERENCES AND WHERE YOU SAW THE POSITION ADVERTISED TO: Jeanne Boyle (APP. 223), Associate University Librarian for Planning & Organizational Research, Rutgers University Libraries, 169 College Avenue, New Brunswick, NJ 08901-1163, email: rulhr@rulmail.rutgers.edu, FAX: 732-932-7637

Rutgers, the State University of New Jersey, is an Equal Opportunity / Affirmative Action Employer. Qualified applicants will be considered for employment without regard to race, creed, color, religion, sex, sexual orientation, gender identity or expression, national origin, disability status, genetic information, protected veteran status, military service or any other category protected by law. As an institution, we value diversity of background and opinion, and prohibit discrimination or harassment on the basis of any legally protected class in the areas of hiring, recruitment, promotion, transfer, demotion, training, compensation, pay, fringe benefits, layoff, termination or any other terms and conditions of employment.

The Libraries are strongly and actively committed to diversity, and seek candidates who will contribute creatively to the University’s multicultural environment.