Attendees: Natalie Borisovets, Melissa De Fino, Pam Hargwood (Faculty Secretary), Karen Hartman (Faculty Chair), Laura Mullen, Caryn Radick, Ela Sosnowska (remote), Zara Wilkinson (remote)

Excused: Joseph Deodato, Kevin Mulcahy (Faculty Vice Chair/Chair Elect)

1. Adoption of the agenda

The agenda was adopted as presented. The March minutes were approved.

2. Report of the Faculty Chair/Faculty Members of the UL Cabinet (Hartman)

The Faculty Chair offered congratulations to the newly elected RUL faculty officers.

The RUL Faculty Assembly has been postponed until the summer.

Search committees across all units do not seem to be consistently announced publicly anymore. Hartman would like to bring this issue up with the University Librarian.

April 3rd Cabinet meeting:

There was a retreat debrief session. Ongoing weeding projects that have started or are expected to start shortly are the Alexander, LSM-RBHS, and Dana projects. Directors will revisit projects and will have new and adjusted plans for FY19 to the University Librarian by the end of this month.

Marker presented documents regarding digital projects. The next step will be for a group to develop the workflow for routine digital projects.

The Information Literacy Committee recommendation to go with Credo was supported by Cabinet and a letter of intent has been signed.

In response to the letter the Planning Committee sent to the University Librarian regarding the administrative changes with OAT, the University Librarian feels that projects like OAT and Credo need coordination from Central Administration.

The issue of the ability of administrators who hold faculty appointments to serve in faculty leadership positions was discussed. A review of the current bylaws indicates that any voting member of the library faculty can serve in a leadership position. The Planning Committee feels that there needs to be something in the bylaws stating that administrators cannot run for elected positions. This is a confusing issue when it comes to librarians in interim or RBHS administrative positions. Hartman will ask the Rules and Procedure Committee to come up with wording for the bylaws that addresses this issue.
April 17th Cabinet meeting:

There was an ExLibris update.

The Camden Student Success Librarian position was discussed.

An update on the budget was given. The libraries were told to operate as though they received a flat budget. It was mentioned that the libraries can no longer use salary savings for collections or operations.

3. Next Faculty Assembly-process and discussion (Hartman and All)

The next RUL Faculty Assembly will be held sometime during the summer.

4. Update-group reviewing library faculty guidelines/criteria documents (Hartman)

The guidelines were supposed to be presented at the June faculty meeting, but may be postponed to the Fall meeting.

5. Update-Information Literacy Committee (Wilkinson)

There is a meeting planned for May 4, 2018 with the Information Literacy Committee and instruction coordinators from the different campuses to discuss the implementation of Credo.

6. Summary of Outcomes (Hartman)

Hartman will talk to the Rules of Procedure Committee about including wording in the bylaws prohibiting administrators to run for elected positions.

Hartman will talk to the University Librarian about consistently announcing search committee members and to ask for clarification on peer-user letters.

7. Announcements

Saturday, April 28, 2018 is Rutgers Day.