Attendees: Natalie Borisovets, Melissa De Fino, Joseph Deodato, Pam Hargwood (Faculty Secretary), Kevin Mulchay (Faculty Chair), Laura Mullen, Caryn Radick, Zara Wilkinson (remote)
Excused: Katie Anderson (Faculty Vice Chair/Chair Elect), Ela Sosnowska

1. Approval of Minutes from September meeting
   The September minutes were approved as presented.

2. Approval of Agenda
   The agenda was adopted as presented.

3. Report from Cabinet (Mulcahy)
   Three issues of note discussed at the last Cabinet meeting were funding, an ExLibris update, and a report from the Assessment Council.

   Funding:
   - The University Librarian stated that library funding on depends on what the chancellors choose to give.
   - The university expects units to “self fund” any raises called for by contracts already negotiated or currently under negotiation. Given the pattern of settlements to date, this might result in approximately a 3% increase in library expenditures on salaries, without a commensurate increase in funding.
   - Instead of lines, the new term being used by the university is “controlled positions” or “position management.” Mulcahy will share more information on this as it becomes available.
   - A more formal process of prioritizing and justifying positions has begun. All positions need to be approved by the Senior Vice President of Academic Affairs.
   - The Planning Committee discussed the desirability of being able to budget on the fly for certain circumstances—either emergencies or sudden opportunities. Mulcahy and Anderson will stress the need for greater nimbleness with budgeting with the University Librarian.

   ExLibris update:
• The Leganto implementation will take a minimum of 2 years with the beginning work starting in January 2019 and a pilot program taking place in the summer possibly with the Graduate School of Social Work.
• Laura Costello and Chad Mills will lead the ExLibris group while Abbey DiPaolo is on leave.

Assessment:
• Feedback from the report of the Assessment Council on the Student Experience shows there is reasonable progress being made.

4. Research Leaves and Research Support (Mulcahy)

The next step in looking at this issue is to form a group to write a proposal to bring to the Planning Committee, the University Librarian, and then the faculty as a whole. The proposal should include a strong endorsement of the importance of research; the need for libraries to support research, and flexibility as librarians and their directors schedule research time. Where the librarian is in the reappointment or promotion process should be given weight.

A suggestion was made that the composition of this group would be 2 people from the Planning Committee, a representative from the Research Leave Committee, and perhaps two representatives from the faculty at large. Radick and Deodato agreed to be the Planning Committee representatives. Mulcahy will send out a call to the faculty for volunteers. The names will be discussed with the Planning Committee before representatives are selected. The plan is to have the group formed by the next Planning Committee meeting. Directors will be invited to a future Planning Committee meeting for an opportunity to make suggestions to the proposal.

5. Bylaws (Mulcahy)

Three specific items the Vice President/University Librarian wanted the Planning Committee to look at concerning the bylaws were removing the policy numbers; not listing current units; and the status of RBHS librarians. The committee would appreciate clarification from the VP/UL on these issues, and Mulcahy will draft an email to the University Librarian.

6. Faculty Forum Follow-up

Some issues from the comments of the RUL Faculty Forum were:
• The current short research leave policy. This issue is currently being addressed.
• Morale appears to be at an all time low.
• RCM issues: book purchases are currently limited given uncertainty about funds; positions are not being filled; processing of gifts is delayed while procedures are being established and there is likely to be gift cataloging quotas because of staffing issues.

There needs to be discussion about what the Planning Committee can do regarding these issues and what we want the vision of RUL to be.

7. Long Range Planning

There was discussion about having brainstorming sessions to help figure out the vision of RUL. This will be on the agenda for the next Planning Committee meeting. After the November meeting, Planning Committee members will talk to their respective colleagues to get their opinion. This could be a topic for the next Faculty Forum.

8. Adjournment