CALENDAR

2018-2019 PERFORMANCE APPRAISAL CALENDAR

Legacy Rutgers MPSC and Senior Administrators

Legacy UMDNJ Senior Administrators

January 1, 2018   Employees hired after January 1 are not eligible but performance standards must be established

Appraisal Period:  July 1, 2017 – June 30, 2018

August 31, 2018   Staff members complete self-appraisals.

September 30, 2018   Performance Appraisal completed. Employees are notified of appraisal ratings and in-person meeting with Supervisor completed.

October 15, 2018   Return completed forms to Library Human Resources for VPIS/UL.

December 14, 2018   Reevaluation of employees rated “Does Not Meet Standards” must be completed.

Rev: 7/30/18