New Brunswick Library Faculty Meeting  
November 10, 2017  
Library of Science & Medicine Conference Room  

Minutes

Present: Stephanie Bartz, Leslin Charles, Janet Croft, Erika Gorder, Rebecca Gardner, Francesca Giannetti, Karen Hartman, Triveni Kuchi (recorder), Mei Ling Lo, Christine Lutz, Dee Magnoni (NBL Director), Kevin Mulcahy (chair), Laura Mullen, Jill Nathanson, Fernanda Perrone, Caryn Radick, Sheridan Sayles, Tara Maharjan, Jonathan Sauceda, Judit Hajnal Ward, Ryan Womack, Tao Yang,

1. Agenda was approved.

2. Minutes from October 6, 2017 were approved with one change of the acronym from NJPIR to NJPIRG.

3. Report of the NBLF Chair—Kevin Mulcahy
   Suggestions and feedback regarding library faculty evaluation criteria and guidelines was solicited from NBLF. Discussion at cabinet regarding travel support for library faculty was summarized. The Director’s group also have added the travel agenda item for discussion at their next meeting. Discussion ensued. It was emphasized that for tenure track librarians, travel to conferences, and national and international presentations is critical to be recognized in the field. Balancing the various perspectives on library faculty travel across the universities while discussing this at cabinet was suggested.

4. Report of AVP for Information Services and NBL Director—Dee Magnoni
   - There was a round of applause for NBL Director’s completion of ninety days. Dee has reviewed priorities as they came up during this time, but would like library faculty to bring up others to her attention for the next ninety days. Please send Kevin Mulcahy your comments and suggestions regarding any critical priorities.
   - NBL Positions: Rutgers University Archivist and Head of Special Collections position will be posted (tenure track). Two entry-level NTT positions will be created with an emphasis on processing collections. The search will be posted in December and begin in 2018. The position of Biological Sciences is being reviewed by the science librarians based on past and future retirements. More information will be shared as soon as it is available.
   - Dee would like to have a faculty retreat in January to discuss strategic planning, Liaison Assessment committee’s recommendations, and space priorities.
   - Dee met with Rick Lee from Rutgers Global who would like to collaborate with NBL in various ways. Some ideas included: African event in Spring 2018; religion and peace studies in Sarajevo; and Rutgers Global Authors celebration.
   - Dee attended Chancellor Dutta’s “Beyond Football” conversation. Dutta would like to show how Rutgers benefits the taxpayers. He discussed NB’s values, demographics, infrastructure, and the lack of state support. Rutgers is last in BTAA for endowed faculty positions (85 as compared to Michigan’s 531).
   - Dee will be hiring a strategic planning consultant. The strategic planning process will develop design teams that will study service experiences, listening tours with groups throughout the Spring semester.
Information Literacy committee has a narrow mandate. RIOT information literacy tutorial will be taken down at the end of December, which will impact over eight thousand students (and especially 1700 FIG students) will not have access to information literacy tutorial. ICOP has been partnering with DOCS who will create videos of the tutorials as a temporary fix until ILC determines a new direction for RIOT. Along with these videos quizzes will also be hosted on Canvas (LMS). This fix will be ready by Martin Luther King Jr. day.

David Lankes’ talk will be held on November 15 at 7:15. Dee will be introducing Marie Radford (SC&I) who will introduce him, and NBL is co-sponsoring the talk with SC&I.

NBL will create its website presence. Dee will work through Rhonda for setup.

5. **Department Head Reports**—Michael Joseph, Triveni Kuchi, Ryan Womack (10 minutes)

- **Research and Content**: Ryan called on team leaders to provide any updates for the Research and Content teams.
- **Learning and Engagement**: Triveni presented an update for the Undergraduate Experience and Global Experience teams, and Leslin updated about Instruction and Information Literacy team developments.
  - Undergraduate Experience team is planning some exciting events for Finals week. Stay tuned for announcements.
  - McNair Posters for the previous two years are now available in RUcore starting Nov 7. The posters are searchable and have a landing page on the website. This is a first example of undergraduate work in library digital repository. Leslin was the key impetus behind this project and the point person for any questions you may have.
  - Global Experience team has finished updating the International Students brochure. Final draft will be sent to Jessica for formatting and printing. 300 copies are needed for new international student package in January 2018.
  - Symposium on International Library Experiences, organized by Ryan and Marty, and sponsored by the Global Experience team and Learning and Engagement Department will be held on Dec 4, 2-4 pm in the Pane Room.
  - As the team leader for Global Experience team, Connie represents NBL at the International Advisory Committee and reports the following:
    - The GAIA Centers have changed name to “Rutgers Global.” There are seven subdivisions under Rutgers Global.
    - Rutgers hosts about 8,500 international students from 125 countries, Rutgers includes more than 1,200 international scholars from more than 80 countries, 180 study abroad programs from Rutgers to 60 countries and More than 10 service-learning abroad programs from Rutgers every year.
    - Because of the Trump policy impact, Rutgers and other universities are seeing a decline in international population starting this year.
    - International Student/Scholar Services: 1542 new international students came to the University this fall including 610 graduate students.
  - **Instruction and Information Literacy team update - Leslin**
    - Teachmeet held for LIS students mid semester in response to their requests. Thanks to mentors. Hopefully they will continue to work with students next semester when typically more classes are scheduled
    - Teachmeet will be held at the end of the semester for LIS students in preparation for spring semester teaching
    - Essays from spring 2017 will be collected based on data sample from Ryan.
- RIOT information literacy tutorial update mentioned above.
- Bi stats has been updated to include a field for university, which aligns with the data collection needs for reporting to agencies. An announcement will be shared later today to all of RUL.
- Regarding reading essays for assessment: library faculty were asked if they would like to suggest some dates to participate in reading essays such as to avoid tenure and conference conflicts. Doodle will be sent out to request dates and times.
- Michael Joseph was unable to attend and will present a report at the next meeting.

6. **Space Issues at Alexander and LSM**—Dee Magnoni
   - RBHS project is tied to their *preliminary* accreditation report, which requires better study space for graduate students. Space is being repurposed accordingly in the LSM West Wing 3rd floor following weeding etc.
   - OIT computer lab in the basement of Alexander library: this project is being considered carefully as several changes need to occur prior to June 2018. The microfilm collections, bound periodicals, and office spaces have to be reorganized to give up space to OIT which will be bringing in 200 computers. Construction and changes will begin after the month of May since Club Alex partnership needs the basement space for setting up the event for seniors during May/commencement. Francesca described some of the complexity involved in reviewing these spaces.

7. **Research Services Discussion**—Ryan Womack
   - A review of services that research libraries (BTAA) are currently offering to support their universities was presented in a table. These services included Scholarly Publishing, Open Access, Research Data Mgmt, Copyright, Citation Management, Presentation Capture, Digital Humanities, Research Community, Scholarly Networking, Assessment, Centers/Labs, Data Services, Media Production, and Research Design. Discussion ensued about which services might be most relevant to NBL. It was suggested that NBL prioritize at least a couple different aspects of the research services. In the interest of time, it was decided that this topic will return for further discussion.

8. **New Brunswick Libraries Identity**—this agenda item was moved to next meeting.

9. **Planning for next meeting**
   - New Brunswick Libraries Identity
   - Continue discussion and updates on library faculty travel
   - Research services discussion
   - Updates on weeding and construction plans at Alexander and LSM

Meeting adjourned at 11:45 a.m.