RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY

November 16, 2018

ACADEMIC POSITION PROFILE

APP. XXX

TITLE: Assistant Vice President for Scholarly Communication and Collections
Rutgers University Libraries

Rutgers University Libraries seek an innovative, collaborative, and accomplished leader to serve as Assistant Vice President for Scholarly Communication and Collections (AVP). Reporting directly to the Vice President for Information Services & University Librarian, this position provides leadership, strategic direction, and support for the scholarly communication and collections infrastructure, including oversight for a team of faculty and staff. The AVP is a member of the senior leadership team and works closely with the Libraries’ directors to ensure that resources and services support the unique missions of Rutgers Biomedical and Health Sciences (RBHS), Rutgers University–Camden, Rutgers University–Newark, and Rutgers University–New Brunswick.

The AVP effectively manages the Libraries’ collections and scholarly communication infrastructure models and seeks other transformational strategies to ensure sustainable continued access to resources. In this context, scholarly communication is considered broadly, including emerging trends that support and enable research workflows for the disciplines, as well as interdisciplinary and cross-institutional academic communities; evolving information formats, access models, and shared and distributed collections; and new conceptions of research library collections and their management and assessment.

The AVP represents the Libraries in university-wide planning for scholarly communication initiatives, and in local, regional, and national arenas. They will actively seek partnerships with consortia (BTAA, NERL), university publishers, professional societies, and other stakeholders to develop and implement a new vision of acquiring, managing, preserving, and making accessible research information in all formats in ways that benefit Rutgers and the broader environment for research and learning.

RESPONSIBILITIES:

- Develops scholarly communication and collections activities infrastructure to that advance the unique missions of RBHS, Rutgers–Camden, Rutgers–Newark, and Rutgers–New Brunswick.
- Allocates and oversees the Libraries collections budget of over $13 million with a fiscally responsible approach to acquisitions, licensing, and other strategies that expand access to information resources.
- Conducts collections assessments and analyzes collection use metrics to evaluate the accomplishments of the teaching and research initiatives of the campuses
- Fosters professional growth and accomplishment for library faculty and staff; holds direct responsibility for personnel matters, including the recruitment, appointment, and evaluation of librarians with faculty status and full-time, student, and hourly support staff.
- Establishes priorities, workflows, and deadlines for collections-related initiatives and projects in accordance with budget allowances and institutional priorities.
- Collaborates with internal stakeholders and represents the Libraries nationally and regionally on all matters related to scholarly communication and collections.
- Serves as a member of Rutgers University Libraries Cabinet, the University Librarian’s senior management team.
The AVP is an administrator and faculty member who plays a key role in the appointment, reappointment, and promotion of library faculty and must qualify for tenure on appointment. The successful candidate must demonstrate a record of professional achievement through scholarly research relevant to academic librarianship, including publications, presentations, and participation and leadership in the work of relevant professional associations, particularly on the national level.

**QUALIFICATIONS:**
Required: Any combination of education and experience gained in libraries and/or similar information organizations that provides the necessary knowledge, skills, and abilities will be considered. Knowledge and understanding of 21st-century collections issues, research workflows, emerging practices, library systems and standards, and trends relating to collection development and management and scholarly communication in an academic or research library environment. Demonstrated ability to develop and put into action strategies that advance the organizational mission. Strong communication and interpersonal skills, both orally and in writing. Excellent organizational, analytical, and problem-solving skills. The successful candidate must be eligible to work in the U.S. Visa sponsorship is not available for this position.

Preferred: MLS/MLIS from an ALA-accredited institution or equivalent.

**SALARY/STATUS:** Salary is commensurate with qualifications and experience.

**BENEFITS:** Rutgers benefit package including life/health insurance, prescription drug, dental, and vision plans, retirement plan, tuition remission, faculty status.

**LIBRARY PROFILE:** Rutgers, The State University of New Jersey, is a leading national research university and the state of New Jersey’s preeminent, comprehensive public institution of higher education. Established in 1766, the university is the eighth oldest higher education institution in the United States.

More than 67,000 students and 22,000 faculty and staff learn, work, and serve the public at Rutgers locations across New Jersey and around the world. With more than half of the incoming student class self-identifying as non-Caucasian, Rutgers is committed to advancing, promoting, and advocating for inclusiveness, diversity, and equity.

Rutgers University is a member of the Association of American Universities, the Big Ten, and the Big Ten Academic Alliance—the nation’s premier higher education consortium of top tier research institutions. Rutgers University is an ADVANCE institution, one of a limited number of universities in receipt of National Science Foundation funds in support of our commitment to increase diversity and the participation and advancement of women in STEM disciplines.

Rutgers University Libraries are the intellectual center of the university—serving all members of the university community, supporting all disciplines, and playing a key role in advancing student learning and faculty research. The Libraries serve all institutions that make up Rutgers, The State University of New Jersey: Rutgers University–New Brunswick, Rutgers University–Newark, Rutgers University–Camden, and Rutgers Biomedical and Health Sciences. The Libraries have a highly valued staff of about 300, who are committed to developing innovations in undergraduate support, information control, and digital initiatives.
Rutgers University Libraries operate with a budget of $34 million and have outstanding collections, especially in jazz and New Jerseyana. Collectively, the Libraries’ holdings include more than 4.8 million volumes. The Libraries hold memberships in ARL, CNI, CRL, Lyrasis, Metro, NERL, VALEnj, SPARC, and the Coalition of Open Access Policy Institutions (COAPI); use Alma and OCLC as primary bibliographic utilities; and utilize a Fedora-based institutional repository.

For more information, please check the Libraries website: [http://www.libraries.rutgers.edu/](http://www.libraries.rutgers.edu/)

**TO APPLY: REVIEW OF APPLICATIONS AND INTERVIEWS WILL BEGIN IMMEDIATELY AND CONTINUE UNTIL THE POSITION IS FILLED. SUBMIT RESUME, COVER LETTER, AND NAMES OF THREE REFERENCES:**

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Employment is contingent upon successful clearance of all pre-employment screenings  
Visa Sponsorship is not available for this position

Rutgers, the State University of New Jersey, is an Equal Opportunity / Affirmative Action Employer. Qualified applicants will be considered for employment without regard to race, creed, color, religion, sex, sexual orientation, gender identity or expression, national origin, disability status, genetic information, protected veteran status, military service or any other category protected by law.

As an institution, we value diversity of background and opinion, and prohibit discrimination or harassment on the basis of any legally protected class in the areas of hiring, recruitment, promotion, transfer, demotion, training, compensation, pay, fringe benefits, layoff, termination or any other terms and conditions of employment.

The Libraries are strongly and actively committed to diversity, and seek candidates who will contribute creatively to the university’s multicultural environment.