Create & Connect a New ORCID iD to Rutgers

If you do not have an existing ORCID iD, you need to create one and connect it to your Rutgers NetID. Please follow the steps in the next few slides to create and connect.

Rutgers University Libraries

October 25, 2017
Go To [http://personalinfo.rutgers.edu](http://personalinfo.rutgers.edu)

- Log in with your NetID
Within the [http://personalinfo.rutgers.edu](http://personalinfo.rutgers.edu) Website

- Once you are in the Personal Contact Information website, click the ORCID tab.
Under the ORCID iD

Click the “Create or Connect your ORCID iD” button to create.
Register for an ORCID Account

• After clicking the “Create or Connect to your ORCID iD” button, you will be prompted to create an ORCID account.
• Notice that your email address is automatically populated.
• If you have already registered, you just need to sign in.
Authorize Rutgers to Access Your ORCID Record

• After you entered the password and clicked the Register button, you will be brought to this screen to authorize Rutgers to have access to your ORCID Record.
• Click Authorize.
Warning: You are not done yet. This just indicates that you are now ready to connect your Rutgers account to ORCID account by clicking the Log in to ORCID button. You only need to complete this step once.
What Shall I Do If I Get an Error Screen?

- Occasionally, after clicking the Authorize button, you may get an error screen like the one below. To fix this, click the Create or Connect you ORCID iD button.
Verify Your Email Address

- As instructed, you go to your email inbox to verify you email address.
- If you don’t get an email, click the “Resend verification email”.
Verify Your Email

- Click the link in the email you received to verify your email address.

---

libraries.rutgers.edu/orcid
Wait, Not Linked Yet

Warning: You are not done yet. This just indicates that you are now ready to link your Rutgers account to ORCID account by clicking the Log in to ORCID button. You only need to complete this step once.
Complete the Linking Process

- Log in your ORCID account with your Rutgers email address and the password you just created.

You will only need to complete this step once.
Now Your Rutgers NetID Is Linked to Your ORCID iD

Your NetID is now connected to your ORCID iD. To access your ORCID account, just click your ORCID iD above or the “Log in to ORCID” button on the right.
You can also go to the ORCID website to log in to ORCID with either your personal account or your institutional account (NetID).
Get Help

Create or Connect: personalinfo.rutgers.edu/orcid

Website: libraries.rutgers.edu/orcid

Email: orcid@libraries.rutgers.edu